

City of Vincent  
Council Proceedings  
Regular Meeting  
March 11th, 2024

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed John Fransen, Donovan Adson, Heath Miller, Brian Mickelson and Michel Fransen present.

Public attendees: Craig Larson, Myles Askvig & Kevin Schmauss

Motion by Brian Mickelson, second by Michel Fransen to approve the agenda for March 11th, 2024. John Fransen, Donovan Adson, Heath Miller, Brian Mickelson and Michel Fransen present. All ayes, 0 nays, motion carried.

**New Cooperative Water Line Project:**

New Cooperative Inc has their seed warehouse located south of Vincent. They have 2 bulk tanks located on the south side of the building. With the current 1" line that is connected to the bulk tanks, it takes a long time to fill them up with water. New Cooperative is needing a faster way to fill the tanks to keep up with demand. New Cooperative is wanting to install a system where farmers can have chemicals directly loaded onto their truck(s). New Cooperative is requesting to be able to drill a well instead of running a larger water line to the tanks. The well will be only used by New Cooperative and their customers. New Cooperative is looking at this spring to get the project underway.

Motion by Brian Mickelson, second by Donovan Adson for New Cooperative to submit a permit to the city reflecting the drilling of a well and to grant permission to drill a well.

**Roll Call Vote:**

Ayes: Heath Miller, Donovan Adson, Brian Mickelson & Michel Fransen

Nays: 0

Abstain: John Fransen

Mayor Adson asked about the gravel road located by the Seed Warehouse being so dusty and with more truck traffic the dust posing an issue. Kevin assured the city they will spread down brine to cut down on the dust.

**Public Comments:**

Resident at 210 Arthur St would like to install a fence around their yard space. There is a tree planted on the abutting property line of their neighbor where the fence is to go. The resident is checking with the city to see what course of action may or may not be taken in regards to the tree. After discussion and review of the city ordinances and permit, the building permit was approved and the resident was let known the city does not get involved with civil matters. The fence is allowed to be put on the property line per the city ordinance. What happens to the tree is at the discretion of the resident(s).

**Water / Sewer Report:**

Craig Larson for the month of February 2024: 434.5 thousand gallons were pumped through the pump house in the month of February. Continue to work with New Coop regarding the water line project. Tony A. has installed the eye wash / shower station at the water municipal building. Continue working on the

DNR Lead / Copper Surveys. Will be putting together a schedule to go door – to – door to get remaining surveys completed. Been working on the Sanitary Survey to address the recommendations, which includes a succession plan. Continue to work on cleaning out the water plant. Requested the city clerk check on the status of Orange Float for the lift station. In doing so, a distributor was found in Ft Dodge which handles 55 gallon drums that they deliver for a small fee. Finally, got the corrected billing from CEC on the pressure tank & control repairs in the water plant. There are endpoint communicators still on backorder ; they will be shipping April 3<sup>rd</sup> & April 8<sup>th</sup>.

0.5086 million gallons were pushed out to the ponds in the month of February. After Marsh vacuumed the grease off the top, there were some float issues that are being addressed. Put some rock in and around the electrical panel. Will be doing a drawn down this spring at the ponds. Electric pump will be coming to pull pumps at the lift station & do the annual inspection.

**City Clean Up Days:**

After discussion, motion by Heath Miller, second by John Fransen to have City of Vincent Clean Up Days from April 18, 2024 to April 25, 2024. John Fransen, Donovan Adson, Heath Miller, Brian Mickelson and Michel Fransen present. All ayes, O nays, motion carried..

The dumpsters will be located south of City Hall.

**City Cameras:**

Kyle from Modern Sound Engineering is looking into camera system update options after attending the May 2023 meeting and discussing it with council. The estimates were not ready for the March meeting. The city clerk will call & request Kyle attend the April or May meeting to present the options to council.

**Nuisance Abatement:**

N/A

**Approve consent agenda:**

*Minutes of February 12<sup>th</sup>, 2024*

*Bill list(s)*

*Treasurer's Report*

Motion by Brian Mickelson, second by Heath Miller to approve the consent agenda.

John Fransen, Donovan Adson, Heath Miller, Brian Mickelson and Michel Fransen present.

All ayes, O nays, motion carried..

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**\*Reports\***

**Streets:**

Blacktop Services needs contacted to come and do street repairs.

**Parks:**

N/A

**Building Permit Committee:**

Permit 015 will be resubmitted to reflect the well project.

**Fire Board:**

Had meeting in January, the next meeting will be in April 11, 2024.

**Community Hall:**

Need to replace the south screen door.

**Mayor:**

Attended the Conference Board Meeting, fielded multiple calls regarding the New Coop water line project at the Seed Warehouse Location, discussed the options with the W/WW Superintendent, submitted a statement of support regarding EMS as an essential service for Webster County & requested Webster County EMA Director Dylan Hagen to present to the Webster County Supervisors.

**Clerk:**

Contacted Andrew Tuckpointing regarding award of city hall masonry repairs. Sent New Coop a permit for their water line project, mailed a nuisance letter to 206 S 2<sup>nd</sup> St, rec'vd the city insurance renewal, updated the city budget to reflect the numbers approved by council, rec'vd permits 014 / 015 for review / approval, purchased supplies at CID, contacted Modern Sound Engineering, renewed the city Sam.Gov subscription, Go Gutters did come and install the gutters on the shed at 105 N 1<sup>st</sup> St.

Motion by John Fransen, second by Donovan Adson to adjourn the meeting at 7:01 pm.  
John Fransen, Donovan Adson, Heath Miller, Brian Mickelson and Michel Fransen present.  
All ayes, 0 nays, motion carried.

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Mayor

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City Clerk

**Posted: 3/15/2024**

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General Funds 2-01-2024	500,155.07
Feb receipts	1,800.61
Feb disbursements	3,748.29
General Funds 2-29-2024	498,207.39
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Community Hall 2-01-2024	-34,365.23
Feb receipts	0.00
Feb disbursements	348.16
Community Hall 2-29-2024	-34,713.39
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Local Option Sales Tax water and sewer 2-01-2024	55,996.54
Feb receipts	3,314.94

Feb disbursements	0.00
Local Option Sales Tax water and sewer 2-29-2024	59,311.48
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Local Option Sales Tax parks 2-01-2024	18,850.10
Feb receipts	0.00
Feb disbursements	0.00
Local Option Sales Tax parks 2-29-2024	18,850.10
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Road Use Tax Funds 2-01-2024	17,899.12
Feb receipts	975.33
Feb disbursements	558.59
Road Use Tax Funds 2-29-2024	18,315.86
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Water Utility Fund 2-01-2024	21,193.86
Feb receipts	1,975.92
Feb disbursements	2,639.01
Water Utility Fund 2-29-2024	20,530.77
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Sewer Utility Fund 2-01-2024	20,930.15
Feb receipts	1,504.21
Feb disbursements	1,946.22
Sewer Utility Fund 2-29-2024	20,488.14
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Storm Utility Fund 2-01-2024	13,832.98
Feb receipts	216.00
Feb disbursements	175.00
Storm Utility Fund 2-29-2024	13,873.98

CD's

3570717: Purchase Date 3/17/2023 ; 2.00% interest ; Maturity Date 9/17/2024 – \$68,490.07

Total CD's for February	\$68,490.07
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List of disbursement paid for January:

Check No

“ 12941 Eagle Grove Memorial Library	1625.00
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List of disbursement paid for February:

Check No

“ 12952 Lyn Adson Payroll (2/1/2024)	184.52
“ 12953 Craig Larson Payroll (2/1/2024)	903.02
“ 12954 Black Hills Energy	349.70
“ 12955 Mid American Energy	381.54
“ 12956 Sarah Geisinger Payroll (2/12/2024)	619.58
“ 12957 Card Services	75.45
“ 12958 3E (Consolidated Electrical Distributor)	866.00
“ 12959 Ag Source	27.50

“	12960 Badger Meter	80.99
“	12961 Bomgaars	41.98
“	12962 Gudmonson Service	1900.00
“	12963 Hawkins Inc	705.23
“	12964 Iowa DNR	175.00
“	12965 Mid American Energy (Streetlighting)	287.67
“	12967 Moeller Furnace & Air	250.50
“	12968 NCIRSWA	146.90
“	12969 Pederson Sanitation	664.00
“	12970 W&H Cooperative	170.60
“	12971 Webster Calhoun	269.49
“	12972 Sarah Geisinger Payroll (2/26/2024)	624.82
“	12973 Petty Cash	17.46
“	Debit IPERS Withholding	619.82
“	Debit ACH Fee	11.60