

City of Vincent
Council Proceedings
Regular Meeting
April 11th, 2022

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present.

Public attendees: Scott Pederson, Craig Larson

Motion by Donovan Adson, second by Brian Mickelson to approve the agenda for April 11th, 2022. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All ayes, 0 nays, motion carried.

NE City Drainage: Per review of the McClure stormwater report Scott did suggest that adding a 15 inch surface water intake and tile line south of the lift station and connecting it to the drain district 43 and 258 would potentially help. He will do more checking on this option for cost and materials and will let us know. Will revisit at a later council meeting.

Public Comments: Resident of 304 Lawrence St is in the process of purchasing 300 Lawrence St. The city clerk did send the owners of 300 Lawrence St a notice to clean up their property per city nuisance abatement procedure.

Mowing Bids Submitted: After review of the mowing bids submitted to the City of Vincent it was agreed upon by the city council to award the properties for the 2022 mowing season. Motion by John Fransen and Brian Mickelson to approve the mowing bids as stated below.

Ball Diamond and Monument - Kaleb Adson \$160
City Hall – Kris Miller \$20
Water Tower and Property behind Water Tower – Jaden Armstead \$25
School property lots (SS Add't) – Katelyn Adson \$125
Marshall Street ditch - Katelyn Adson \$25
Corner lot East of Locker - Kris Miller \$10
City Park and Community Hall - Kris Miller \$30
Swasand Addition Lot 6 - Katelyn Adson \$30
Lift Station, Arthur St. - Kris Miller \$20
Nuisance Lot properties - Kris Miller \$20
105 N 1st Street – Jaden Armstead - \$20

Roll Call Vote:

Ayes: Donovan Adson, Brian Mickelson, Michel Fransen and John Fransen

Nays: 0

Abstain: Heath Miller

Water / Sewer Report:

Craig Larson for the month of March 2022. 360.4 thousand gallons were pumped thru the tower. Pederson's got the leaked fixed at the old meat locker. Had to shut off a resident's water due to non payment. Will be flushing hydrants soon and turning on the water at the city park. The new endpoint communicators are potentially going to be shipped 5/13/2022. 0.4714 million gallons were pushed out to the ponds. Took pre-draw downs. Electric Pump was here to do the annual maintenance on the pumps and everything looked good. The ponds are looking good and things are going okay.

Motion by Heath Miller, second by Michel Fransen to adopt **RESOLUTION 2022-06**

A RESOLUTION ESTABLISHING THE USE OF THE ARPA SPECIAL FUND

WHEREAS, the City of Vincent is an NEU unit for the SLFRF Funds Program (ARPA), which must be used as prescribed in Federal legislation and administrative rules; and

WHEREAS, the first tranche of two tranche payments of \$11,996.41 was received on August 20, 2021, and an additional \$40.19 on November 23, 2021. The City of Vincent anticipates receiving a second tranche payment of \$11,996.41 in August of 2022, which would make the total of \$24,033.01; and

WHEREAS, a special fund has been created and dedicated for the accounting of these funds for Federal and State compliance purposes; and

WHEREAS, the use of these funds must be determined by December 31, 2024 and the funds must be expended by December 31, 2026; and

WHEREAS, according to the final rules, the City of Vincent is a Tier 5 annual reporting NEU unit for the SLFRF Funds Program, with the first reporting deadline of April 30, 2022; and

WHEREAS, the US Federal Government is recommending NEU units that will be receiving a total less than \$10 million dollars use the Standard Revenue Loss Allowance for reporting. The City of Vincent does not need to calculate revenue losses to use this allowance. The Tier 5 annual reporting using this Standard Revenue Loss Allowance is Option 1; and

WHEREAS, the funds categorized as Standard Revenue Loss Allowance can be spent on any lawful government services activity and especially on any of the Four Key Eligible Use Categories as designated in the ARPA legislation, of which, the fourth one is Water, Sewer and Broadband Infrastructure.

WHEREAS, as of this date the Vincent City Council plans to use these funds for Water, Stormwater and Sewer Infrastructure Investments – any existing infrastructure that is in need of replacement. These purposes have been determined, at this time, to be the most beneficial to the city. This resolution does not stop the Vincent City Council from modifying this planned purpose by the deadline of December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VINCENT, IOWA

We direct the City Clerk to make any required annual reporting by the deadlines, using the Standard Revenue Loss Allowance for NEU Units, Tier 5, Option 1.

Passed and approved this 11th day of April, 2022

Roll Call Vote:

Ayes: Heath Miller, John Fransen, Donovan Adson, Brian Mickelson, Michel Fransen

Nays:0

Mayor

Attest:

City Clerk

Mountable Flashing Beacons: the city clerk reached out to mobotrex and traffic control corporation for estimates on mountable flashing beacons. After review, the council decided to go with the traffic control corporation estimate. Motion by John Fransen, second by Brian Mickelson to approve the estimate from traffic control corporation for ordering 3 flashing beacons. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All ayes, 0 nays, motion carried. The city clerk will contact traffic control corporation to order the flashing beacons.

Signs for city recycle box and city clean up days: the city clerk will contact PSI to get pricing on signs to place by the city recycle box with important recycle information and larger signage for when we have city clean up days to place by the dumpsters. The city clerk will report the estimates for signs at the May council meeting.

Parcel Number 0422331008: The city clerk had a resident from a neighboring town interested in this parcel. The city clerk sent the person the city code of ordinances for building and set backs.

Nuisance Abatement: Mayor Adson fielded a report for open storage of junk at the Vincent Apartments, let the city clerk know to send a letter to the owners.

City Snowplow Truck: The city picked up the new snowplow truck. Mayor Adson has been contacting contractors for estimates to place a building on 105 N 1st St to put the new truck.

Approve consent agenda:

Minutes of March 14th, 2022

Bill list(s)

Treasurer's Report

Motion by Donovan Adson second by Brian Mickelson to approve the consent agenda. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All ayes, 0 Nays; motion carried.

Reports

Streets: Need to replace faded stop signs around town. Arthur Street has a large crack in front of city hall, Marshall Place street will need dug up and replaced, Johnson St and Lawrence St will need some work. Street work in front of old meat locker. Will get a cost estimate for the repairs from Black Top Services.

Parks: per city insurance visit, the city park needs rock scooped back around and under the playground equipment and picnic tables need boards replaced from wear and tear.

Waste Management: had a full board meeting, the budget was passed with raises, working on a 5 year replacement plan, got some technicalities issued from the state audit, have begun the process of looking for a new COO, they continue to hire and loose people at the recycling center. Had an issue with an electrical panel but can't get parts to fix it right away. Have to wait at least 2 months. Continue to look at candidates for the household hazardous waste manager position

Building Permit Committee: the city clerk received and submitted 3 building permits.

Fire: Planning the fireman's ball for this summer ; date is pending. The new ambulance has been working out well.

Community Hall: No rentals for the month of April. The city clerk had an inquiry for what the city offers patrons when they rent the hall. We provide trash bags (3), hand towels and dish soap we do not provide. May 5-6 is the community garage sale.

Mayor: Contacted Dickey Construction for building bid, spoke with Scott Pederson regarding shut off installation south of former meat locker, contacted a resident regarding water shut off notice, fielded a concern on open storage of garbage at Vincent Apartments ; took photos and request city clerk send a nuisance abatement notification to the property manager. Took photos as an example for city recycling sign.

Clerk: Contacted Modern Sound Engineering to get a quote on putting more cameras on city buildings (city hall, community hall and water building) Submitted the '22-'23 city budget, completed the city ICAP insurance renewal, completed the risk assessment onsite visit with ICAP, enrolled in IPERS class via zoom, submitted the city contract for vegetation control to Smitty's Lawn & Landscape, contacted Mosquito Control of IA and Martin Pest Control to let them know we are holding off on a contract at this time as we have been in a dry spell. Mailed nuisance abatement letters to the owners of 300 Lawrence St and 100 Williams St., posted the 2021 Water Quality Report online and to the IA DNR, working on the IA DOT grant for flashing beacons, contacted Mobotrex and Traffic Control Corp for estimates on flashing beacons. Contacted Zehner Safety for city fire extinguisher check, rec'vd and submitted building permits, fielded the interest for purchase of parcel number 0422331008 (lot east of locker).

Motion by Donovan Adson, second by Heath Miller to adjourn the meeting at 7:50 pm.
 John Fransen, Donovan Adson, Brian Mickelson, Heath Miller and Michel Fransen present.
 All Ayes, 0 Nays; motion carried.

Mayor

City Clerk

Posted: 4/15/2022

General Funds 3-01-2022	489,060.03
Mar receipts	1,693.24
Mar disbursements	5,941.55
General Funds 3-31-2022	484,811.72

Community Hall 3-01-2022	-37,821.28
Mar receipts	5.71
Mar disbursements	267.08
Community Hall 3-31-2022	-38,082.65

Local Option Sales Tax water and sewer 3-01-2022	29,538.32
Mar receipts	3,782.32
Mar disbursements	0.00
Local Option Sales Tax water and sewer 3-31-2022	33,320.64

Local Option Sales Tax parks 3-01-2022	20,493.10
Mar receipts	0.00
Mar disbursements	0.00
Local Option Sales Tax parks 3-31-2022	20,493.10

Road Use Tax Funds 3-01-2022	13,005.07
Mar receipts	643.69
Mar disbursements	391.04
Road Use Tax Funds 3-31-2022	13,257.72

Water Utility Fund 3-01-2022	16,127.19
Mar receipts	1,669.94
Mar disbursements	3,596.95
Water Utility Fund 3-31-2022	14,200.18

Sewer Utility Fund 3-01-2022	20,963.66
Mar receipts	1,358.37
Mar disbursements	2,186.94
Sewer Utility Fund 3-31-2022	20,135.09

Storm Utility Fund 3-01-2022	8,547.98
Mar receipts	267.00
Mar disbursements	0.00
Storm Utility Fund 3-31-2022	8,814.98

CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 67,808.64

Total CD's for March 67,808.64

List of Disbursements paid for February:

Check No

“ 12394 Donovan Adson Payroll (2/15/2022)	36.94
“ 12395 Lyn Adson – Mileage	16.97
“ 12400 IA DNR	175.00
“ 12402 Aaron Martin Payroll (2/15/2022)	238.96
“ 12405 Modern Sound Engineering	41.90
“ 12407 Notary Rotary	25.70
“ 12409 Storey Kenworthy/Matt Parrott	645.78
“ 12412 Sarah Geisinger Payroll (2/28/2022)	563.82

List of disbursement paid for March:

Check No

“ 12413 Lyn Adson Payroll (3/1/2022)	184.52
“ 12414 Craig Larson Payroll (3/1/2022)	879.91
“ 12415 Black Hills Energy	878.15
“ 12416 Mid American Energy	364.78
“ 12417 Sarah Geisinger Payroll (3/14/2022)	540.27
“ 12418 Donovan Adson Payroll (3/15/2022)	147.76
“ 12419 Ag Source	13.75
“ 12421 Badger Meter	76.54
“ 12422 Bemrich Electric	4909.50
“ 12423 Frontline Warning Systems	250.00
“ 12424 IMFOA	50.00
“ 12425 McCluring Engineering	500.00
“ 12426 Mid American Energy (Streetlighting)	288.47
“ 12427 Modern Sound Engineering	20.95
“ 12428 Pederson Sanitation	964.00
“ 12429 Webster Calhoun	261.94
“ 12430 Sarah Geisinger Payroll (3/28/2022)	565.02
“ 12432 Petty Cash	VOID
“ Debit IPERS (Withholding)	442.47
“ Debit ACH Fee	21.60
“ Petty Cash	14.96