

City of Vincent  
Council Proceedings  
Regular Meeting  
June 14th, 2021

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen, Brian Mickelson and Donovan Adson present.

Corey Rutherford absent

Public attendees: Craig Larson, Dan Wiedmeier, Ed Woodley & Sharon Woodley

Motion by Brian Mickelson second by Donovan Adson to approve the agenda for June 14th, 2021.

Heath Miller, John Fransen, Donovan Adson and Brian Mickelson present.

Corey Rutherford absent.

All ayes, 0 nays, motion carried.

**Water / Sewer Report:**

Craig Larson for the month of May 2021. 453.0 thousand gallons were pumped to the tower and .4693million gallons were pumped to the ponds. 16,000 gallons were used to backflush, hydrant flushing is ongoing. Water usage has gone up due to spring spraying. Getting close to finishing up the water protection plan. Park water is turned on but the water fountain is not working. Working on some plugged tile that is connected to the pond on school street addition. There may be an opportunity to sell some water to the contractor that will be working on the solar farm southwest of town. Will be going to Cedar Rapids at the end of June and also in July for continuing ed hours. Drawdowns went good, ponds are doing good, sheep are keeping the grass cut. Thistles were sprayed for. Working on the application for the wastewater renewal permit. MTS has been contacted in regards to ordering a new water meter for the water plant, waiting to hear from them on when it will be shipped. Have started the process for working on getting the depth devices at the ponds. City of Vincent water levels are good, since a drought has been ongoing, our water supply is okay compared to the surrounding area(s).

**Stormwater Drainage Study:**

Water drainage on the NE side of town has been an ongoing issue for years. McClure Engineering has looked into the situation and has come up with solution(s).

- Enlarging the current drainage tile
- Retention ponds – potential north or south of town location
- Drainage pipe north of Lawrence St installed
- Drainage pipe going west

Types of funding will be looked into. Can do a questionnaire study thru Pathfinders Strategic Partners to try and get USDA funding and look into CDBG grants to help offset the costs.

Dan is going to get a report created of his findings and get it to the City of Vincent so can be reviewed and finalized for approval and then can discuss course of action and options.

**Public Comments:**

Alleyway between 204 Johnson St & 302 W 2<sup>nd</sup> St.

The owner of 302 W 2<sup>nd</sup> St erected a fence along the alleyway and the owner of 204 Johnson St feels they may hit the fence and are asking the fence be moved back. After looking into this matter, the city attorney was contacted to come and review this situation in person. The attorney sent the city a letter advising the

city on the proper course of action. The council advised they stand by the city attorney’s decision in the letter.

Motion by John Fransen, second by Brian Mickelson to approve **RESOLUTION 2021-08**

**A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FOR THE FISCAL YEAR  
2021-2022**

Be it resolved by the Council of the City of Vincent, Iowa:

Section 1. On July 1<sup>st</sup> the City Clerk is hereby authorized to transfer \$10,082.36 from the Local Option Sales Tax Fund to the General Fund to pay towards the \$150,000 loan for the water filter.

Section 2. On September 1<sup>st</sup> the City Clerk is hereby authorized to transfer \$10,000.00 from the Local Option Sales Tax Fund to the General Fund to pay towards the \$100,000 loan for the water tower painting.

Section 3. On November 1<sup>st</sup> the City Clerk is hereby authorized to transfer \$10,703.23 from the Water Utility Fund (\$3,173.54), Sewer Utility Fund(\$3,049.09) and Road Use Tax Fund(\$4,480.60) to the General Fund to pay towards the \$159,237.00 loan for the School Street Addition.

Roll Call Vote:

Ayes: Heath Miller, Donovan Adson, Brian Mickelson, John Fransen

Nays:0

Corey Rutherford absent

Passed and approved this 14<sup>th</sup> day of June, 2021.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**City Hall Computer:**

The city clerk rec'vd a notice the warranty on the city computer is expiring. Upon discussion it was decided to not renew the warranty and when needed, just purchase a new computer for the city.

**Water Municipal Building:**

The edging rock around the water building, city welcome sign and water tower area is loose. It is needing put back and placed permanently. After discussion, the city clerk was given the okay to contact Smitty's for an estimate on this project.

**Annexation of Parcel number 0422251009:**

Mayor Adson is still working on this. Sent Winfield Solutions a follow up email asking about the progress of the paperwork. They responded back as they lost the paperwork and information and requested the items be sent again.

**Nuisance Abatement:**

107 N 2<sup>nd</sup> Street (Methodist Church)

The property is under new ownership. They have hired a cleanup crew for the inside of the building and a contractor to seal up the outside of the building to keep out animals. They also have a contractor to mow the property on a regular basis.

201 Arthur Street

The city clerk mailed a letter to the owner and renter in regards to mowing the property.

300 Lawrence Street

The Mayor has been in regular contact with the new owners of the property about mowing the grass and cleaning up the property.

206 S 2<sup>nd</sup> St

The city clerk was requested to mail a letter to the resident about mowing the property.

**Radar Speed Sign:**

The city clerk reached out to vendors for quotes / information on getting radar speed sign(s). After review and discussion motion by John Fransen, second by Heath Miller to accept the bid from Radarsign. The city clerk will contact Radarsign and get the signs ordered.

**School Street Addition Lots:**

The city attorney is working on the paperwork to get the property description updated with Webster County. There is also a drainage issue that is being fixed on the east side. Waiting to list with a realtor until these items are completed.

**Approve consent agenda:**

*Minutes of May 10<sup>th</sup>, 2021*

*Bill list(s)*

*Treasurer's Report*

Motion by Donovan Adson, second by Brian Mickelson to approve the consent agenda.

Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present

Corey Rutherford absent.

All ayes, 0 Nays; motion carried.

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**\*Reports\***

**Streets:** Blacktop Services was contacted and an estimate was provided for street repairs. After discussion on the proposed repairs and the city budget, motion by Heath Miller, second by John Fransen to accept the bid from Blacktop Services to fix the streets listed on the estimate and pay from this current FY and the next FY to cover the costs.

Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present  
Corey Rutherford absent.

All ayes, 0 Nays; motion carried.

Nels Pederson has been doing tile work and installing clean outs on the east side of town to try and remedy drainage issues. Al Price is coming to do jetting of the tiles as well.

**Parks:** Water is turned on but the water fountain is not working. The city clerk is looking into holders and flagpoles for mainstreet.

**Waste Management:** Had a fire at the landfill, having a meeting on June 15, 2021.

**Fire:** Fireman's ball will be this summer; date is still pending. Need a battery maintainer on Unit 5.

**Community Hall:** Have had rentals, all is good.

**Mayor:** Talked with Mark Crimmins regarding the alley complaint and nuisance property at 300 Lawrence St. He did drive out to look at the properties in question and also offered to attend a council meeting if needed. Contacted Scott Pederson regarding drainage on School Street Addition corner, corner of Marshall St and concern of water backing up into home at the corner of Marshall St. prompting clean outs to be put in. Spoke to multiple residents regarding city ordinances on mowing. Rec'vd a call from the Grid Iron in Webster City to have their food truck here in town.

**Clerk:** Contacted Dencklau Electric to fix the veteran's monument lights, mailed mowing nuisance letter to 107 N 2<sup>nd</sup> St and 201 Arthur St, completed an IPERS compliance review, attended ICAP cybersecurity webinar via zoom, rec'vd notice that BHE is raising rates, rec'vd and distributed the DNR tree seedlings, submitted the city election worksheet to the county auditor for the upcoming 11/2/21 city election, will be taking off July 19-23, will be attending a workshop thru IA League on June 22 via zoom, reached out to Eagle Grove and Duncombe to gain more info on radar speed signs, contacted badger meter about getting our new endpoint communicators, contacted Julie at Verizon about the antenna install on the water tower and also made council aware that the minutes on the post office bulletin board keep getting taken so the clerk has to repost them. Been keeping up to date on the ARP monies for cities thru the IA League. Will register the city for a Sams number and then fill out the requested forms.

**Public Comments** - N/A

Motion by Donovan Adson, second by Brian Mickelson to adjourn the meeting at 7:42 pm.  
John Fransen, Donovan Adson, Brian Mickelson, Heath Miller present  
Corey Rutherford absent.

All Ayes, 0 Nays; motion carried.

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Mayor

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City Clerk

**Posted: 6/18/2021**

|  |            |
|--|------------|
| General Funds 5-01-2021                          | 526,809.86 |
| May receipts                                     | 1,838.68   |
| May disbursements                                | 8,096.23   |
| General Funds 5-31-20201                         | 520,552.31 |
| -----  |            |
| Community Hall 5-01-2021                         | -38,008.85 |
| May receipts                                     | 760.81     |
| May disbursements                                | 558.30     |
| Community Hall 5-31-2021                         | -37,806.34 |
| -----  |            |
| Local Option Sales Tax water and sewer 5-01-2021 | 24,737.17  |
| May receipts                                     | 2,444.73   |
| May disbursements                                | 0.00       |
| Local Option Sales Tax water and sewer 5-31-2021 | 27,181.90  |
| -----  |            |
| Local Option Sales Tax parks 5-01-2021           | 20,493.10  |
| May receipts                                     | 0.00       |
| May disbursements                                | 0.00       |
| Local Option Sales Tax parks 5-31-2021           | 20,493.10  |
| -----  |            |
| Road Use Tax Funds 5-01-2021                     | 8,331.85   |
| May receipts                                     | 1,405.68   |
| May disbursements                                | 318.02     |
| Road Use Tax Funds 5-31-2021                     | 9,419.51   |
| -----  |            |
| Water Utility Fund 5-01-2021                     | 23,432.60  |
| May receipts                                     | 1,779.44   |
| May disbursements                                | 912.10     |
| Water Utility Fund 5-31-2021                     | 24,299.94  |
| -----  |            |
| Sewer Utility Fund 5-01-2021                     | 19,025.47  |
| May receipts                                     | 1,376.04   |
| May disbursements                                | 1,542.51   |
| Sewer Utility Fund 5-31-2021                     | 18,859.00  |
| -----  |            |

|                              |          |
|------------------------------|----------|
| Storm Utility Fund 5-01-2021 | 7,383.98 |
| May receipts                 | 222.00   |
| May disbursements            | 0.00     |
| Storm Utility Fund 5-31-2021 | 7,605.98 |

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CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 66,549.67

Total CD's for May 66,549.67

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## List of Disbursements paid for April:

|          |   |        |
|----------|---|--------|
| Check No |   |        |
| “        | 12131 Hawkeye Cleaning                    | 100.00 |
| “        | 12137 Webster County Emergency Management | 677.25 |

## List of Disbursements paid for May:

|          |  |         |
|----------|--|---------|
| Check No |  |         |
| “        | 12142 Lyn Adson Payroll (5/1/2021)                 | 184.52  |
| “        | 12143 Craig Larson Payroll (5/1/2021)              | 852.46  |
| “        | 12144 Black Hills Energy                           | 249.19  |
| “        | 12145 Mid American Energy                          | 300.62  |
| “        | 12146 Sarah Geisinger Payroll(5/10/2021)           | 523.85  |
| “        | 12147 Donovan Adson Payroll (5/11/2021)            | 73.88   |
| “        | 12148 Kaleb Adson Mowing                           | 420.00  |
| “        | 12149 Katelyn Adson Mowing                         | 300.00  |
| “        | 12150 Ag Source                                    | 25.50   |
| “        | 12151 Jaden Armstead Mowing                        | 90.00   |
| “        | 12152 Badger Meter                                 | 74.76   |
| “        | 12153 Electric Pump                                | 867.54  |
| “        | 12154 Hawkeye Cleaning Services                    | 400.00  |
| “        | 12155 IA League of Cities                          | 100.00  |
| “        | 12156 Craig Larson Reimbursement                   | 21.28   |
| “        | 12157 McClure Engineering                          | 2000.00 |
| “        | 12158 Mid American Energy (Streetlighting)         | 289.32  |
| “        | 12159 Kris Miller Mowing                           | 180.00  |
| “        | 12160 Modern Sound Engineering                     | 20.95   |
| “        | 12161 Pagel Repair                                 | 765.40  |
| “        | 12162 North Central IA Regional Solid Waste Agency | 452.00  |
| “        | 12163 Pederson Sanitation                          | 1939.00 |
| “        | 12164 Webster Calhoun                              | 263.34  |
| “        | 12165 Sarah Geisinger Payroll (5/24/2021)          | 551.28  |
| “        | Debit Petty Cash – USPS                            | 28.00   |
| “        | Debit IPERS (Withholding)                          | 432.87  |
| “        | Debit ACH Monthly Fee                              | 21.40   |