

City of Vincent
Council Proceedings
Regular Meeting
June 9th, 2025

Mayor Pro Temp Jordon Frakes called the regular council meeting to order at 6:00 pm.

Roll call showed Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin and Jordon Frakes present.

Public attendees: Craig Larson

Motion by Brian Mickelson, second by Alexis Wiederin to approve the agenda for June 9th, 2025. Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin and Jordon Frakes present. All ayes, 0 nays, motion carried.

Motion by Brian Mickelson, second by Corey Rutherford to appoint Jordon Frakes as Mayor until end term of December 2025.

Roll Call Vote:

Ayes: Alexis Wiederin, Brian Mickelson, Donovan Adson, Corey Rutherford

Nays: 0

Jordon Frakes abstain

The oath of office was not administered as Jordon Frakes did not accept the nomination of Mayor ; he will think about filling the mayor position and have a final answer at the July council meeting.

Public Comments:

Craig Larson made note that he has been approached about the open public official position with the city. He feels taking such a position will be a conflict of interest so is rescinding his name for being in a city official position.

City Sewer System:

Waiting to hear from Bob M. from Visu Sewer on the total cost to lateral grout the city sewer lines and then schedule to have the work completed in 2025 or 2026. Will put on the agenda for the July meeting.

Water / Sewer Report:

538.2 thousand gallons were pumped through the pump house in the month of May. 12,000 Gallons were used this past month to back flush the iron filters. All water meters and endpoints are working. Water Salesman usage has increased. Sending in the spare chlorine pump to have a quick look. Continuing to flush hydrants. Did check into a dehumidifier for the water plant ; my opinion is Quest Hi-E Dry. Did do lead / copper samples over the weekend per permit requirement. Otherwise, been kind of a quiet month. Need to order yellow basket to put over intake(s) ; will be looking into it with DSG. MER engineering (Evergreen Engineers) are working on getting new city maps for our underground utilities.

0.6284 million gallons were pushed out to the ponds in the month of May. The drawn down of the ponds is completed, the sheep are at the ponds. Waiting to hear from Bob at Visu Sewer. Will be gone June 23 for training.

Upon discussion / review ; motion by Brian Mickelson, second by Alexis Wiederin to approve the purchase of a Quest Hi-E Dry dehumidifier for the water plant. Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin and Jordon Frakes present. All ayes, 0 nays, motion carried.

Resolution(s) 2025-08 to 2025-11:

The city clerk is working with the city attorney on getting these resolutions completed for consideration of approval. The items will be tabled til the July 2025 council meeting.

City Appointments:

After review of the list, motion by Jordon Frakes, second by Donovan Adson to approve the following changes and table the rest of the positions til the July council meeting.

Alexis Wiederin added to the Emergency Management, E911 and Webster County Conference Board
Jordon Frakes – Fire Board

Corey Rutherford – Community Hall.

Jordon Frakes, Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin present. All ayes, 0 nays ; motion carried.

Community Hall:

Sink Repairs: the kitchen sink needs new drain plumbing. The city clerk contacted vendors for estimates. Upon review and discussion, motion by Brian Mickelson, second by Corey Rutherford to award Sadler Construction the contract for work. Jordon Frakes, Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin present. All ayes, 0 nays ; motion carried.

Rental Process(s):

After review / discussion of the current rental paperwork, rental rates and clean up procedures ; motion by Jordon Frakes, second by Corey Rutherford to change the rental rates to \$400 for out of town rentals including businesses and \$100 for in town rentals including businesses. The \$400 deposit fee stays the same. Funeral luncheons are \$100 for non residents and free of charge for residents. The city clerk will type up these changes for final approval at the July meeting. Jordon Frakes, Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin present. All ayes, 0 nays ; motion carried.

Nuisance Abatement:

206 S 2nd St - the city clerk is working with the city attorney to file a citation.

304 Marshall St – the city clerk mailed a nuisance letter to the owner, the nuisance has not been abated. The city will take action to abate the nuisance.

The city clerk mailed nuisance letters to 300 Lawrence St, 107 N 2nd St & 107 N 3rd St. The nuisance on these properties has been abated ; no action needed.

School Street Additon:

Marketing – the city clerk will look into a facebook news page for the City of Vincent to put the notice of the city lots for sale and other community information.

City Donation Library:

The city attorney reached out to the city clerk needing to know if the city wants a 501c3 or non profit library and also what the name of the library will be.

After discussion it was decided to call the library ; Vincent Community Library and the library is a non profit.

The city clerk will notify the city attorney of the name and the library being non profit so can get the paperwork submitted to the State of Iowa.

Tree(s) in Berm:

Residents let the city clerk know of tree maintenance on trees located in the ROW on their property (203 Johnson St / 106 S 3rd St / 107 S 3rd St).

After discussion, will be getting a quote from Kvale Tree Service for tree maintenance at the above listed properties and then any other trees that need addressed around town per the tree service opinion. Will discuss at the July council meeting.

Building Permits:

Permit 019 was submitted. 306 S 1st St has an existing fence that needs replaced in the backyard. Permit was submitted for record purposes. No action for approval needed.

City Cameras:

Still waiting on the camera system to be installed. The city clerk will send an email to the owner requesting a time line of completion and also make them aware the council is open to legal action. Need to have a reply by July 14 for the council meeting.

Approve consent agenda:

Minutes of May 12th, 2025

Bill list(s)

Treasurer's Report

Motion by Brian Mickelson, second by Corey Rutherford to approve the consent agenda.

Jordon Frakes, Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin present. All ayes, 0 nays ; motion carried.

Reports

Streets:

Councilman Mickelson reached out to fort dodge asphalt and blacktop service companies for estimates. The city clerk has not received estimates for street maintenance from either company. Will revisit

Parks:

City park is getting used by area residents. Councilman Rutherford suggested we look into planting trees out at the ball diamond and other city areas around town. Councilman Rutherford will call to get an estimate to review at the July council meeting.

Fire Board:

Next meeting is in July. The rescue truck got delivered and has been in use.

Community Hall:

Rentals coming up ; June 14, 21, 28. Discussed about sink plumbing repair & rental paperwork.

Mayor:

Signed checks, fielded question about renter parking campers at the hall and worked on update of rental paperwork / procedures.

Clerk:

Contacted CEC electric to let know of award for contract to install lights in city hall and install solar lights on the flag poles at the veteran park & city park shelter, contacted North Central Turf & Landscape to let know of award for contract to spray weeds, contacted resident at 104 N 2nd St to let know of approved building permit, contacted contractors for plumbing estimates at the community hall, submitted permi 018 to the county assessor office, mailed nuisance letters to the owners of 107 N 2nd, 107 N 3rd, 300 Lawrence & 304 Marshall, will be taking off June 27th, reminding council of ICAP safety grant to be used to purchase safety items for the city. Posted the open mayor position.

Motion by Jordon Frakes, second by Corey Rutherford to adjourn the meeting at 7:38 pm.
 Jordon Frakes, Corey Rutherford, Donovan Adson, Brian Mickelson, Alexis Wiederin present. All ayes, 0 nays ; motion carried.

 Mayor

 City Clerk

Posted: 6/16/2025

General Funds 5-01-2025	506,202.98
May receipts	7,123.51
May disbursements	5,933.01
General Funds 5-31-2025	507,393.48

Community Hall 5-01-2025	-33,587.87
May receipts	582.66
May disbursements	133.75
Community Hall 5-31-2025	-33,138.96

Local Option Sales Tax water and sewer 5-01-2025	82,361.71
May receipts	2,481.33
May disbursements	0.00
Local Option Sales Tax water and sewer 5-31-2025	84,843.04

Local Option Sales Tax parks 5-01-2025	18,850.10
May receipts	0.00
May disbursements	0.00
Local Option Sales Tax parks 5-31-2025	18,850.10

Road Use Tax Funds 5-01-2025	17,162.58
May receipts	1,066.33
May disbursements	575.68

Road Use Tax Funds 5-31-2025	17,653.23

Water Utility Fund 5-01-2025	24,290.12
May receipts	1,872.35
May disbursements	1,743.42
Water Utility Fund 5-31-2025	24,419.05

Sewer Utility Fund 5-01-2025	23,496.55
May receipts	1,486.11
May disbursements	993.47
Sewer Utility Fund 5-31-2025	23,989.19

Storm Utility Fund 5-01-2025	16,977.98
May receipts	228.00
May disbursements	175.00
Storm Utility Fund 5-31-2025	17,205.98

CD's

3574251: Purchase Date 9/18/2024 : 3.67% interest ; Maturity Date 9/18/2029 – \$70,574.96

Total CD's for May	\$70,574.96
--------------------	-------------

List of disbursement paid for April:

Check No

“ 13309 ICAP	13426.00
“ 13313 Modern Sound Engineering	20.95

List of disbursement paid for May:

Check

“ 13319 Menards	284.90
“ 13321 Craig Larson Payroll (5/1/2025)	949.37
“ 13322 Mid American Energy	349.26
“ 13323 Sarah Geisinger Payroll (5/5/2025)	635.19
“ 13325 Consolidated Electrical Distributor (3E)	231.00
“ 13326 VOID	0.00
“ 13327 Donovan Adson Mowing	450.00
“ 13328 Kaleb Adson Mowing	450.00
“ 13332 VOID	0.00
“ 13333 Sarah Geisinger Mileage	134.40
“ 13334 Hawkins Inc	604.53
“ 13335 Craig Larson Mileage	107.10
“ 13336 Craig Larson Mowing	140.00
“ 13337 Mid American (Streetlighting)	289.48
“ 13340 Pederson Sanitation	1964.00
“ 13341 Webster Calhoun	284.54
“ 13342 Sarah Geisinger Payroll (5/19/2025)	692.97
“ 13343 Ag Source	204.00

994

“	13345 Petty Cash	38.72
“	Debit IPERS Withholding	528.57
“	Debit ACH Fee	11.90