

City of Vincent
Council Proceedings
Regular Meeting
November 13th, 2023

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present.

Public attendees: Craig Larson & Barbara Martin

Motion by Brian Mickelson, second by Donovan Adson to approve the agenda for November 11th, 2023. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present
All ayes, 0 nays, motion carried.

Public Hearing for Parcel Lots 0422417003:

Mayor Adson proposed to open the public hearing. Motion by Michel Fransen, second by Brian Mickelson to open the public hearing at 6:01 pm. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All ayes, 0 nays, motion carried.

The city clerk received no written or oral comments from the public in regards to the sell of the city lot. Mayor Adson proposed closing the public hearing. Motion by Donovan Adson, second by Brian Mickelson to close the public hearing at 6:02 pm. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All ayes, 0 nays, motion carried.

Sell of Parcel Lot 0422417003:

Discussion was held in regards to selling the city lot as interest was expressed to purchase the lot. Council decided to sell the lot for the assessed value listed for the property. No motion or action was taken to sell the city parcel lot.

Public Comments:

- There is a car parked in the alley at the residence of 104 N 2nd St. Concern was expressed by councilman Fransen as blocking alleyways is not allowed.

Water / Sewer Report:

Craig Larson for the month of October 2023: 503.7 thousand gallons were pumped through the tower, Have ordered water meters and endpoint communicators for stock. They are on backorder. Will be installing a new meter at the Brensel's building. Will be shutting off the water salesman and the city park. The City Clerk has been helping with the DNR requirement of listing water line materials that come in the homes and businesses. Everything else seems to be OK. 0.3923 million gallons were pushed out to the ponds. I will be lowering the ponds this month. Have taken water samples to Ellsworth. Everything else seems to be good out there.

Sewer Maintenance:

The city clerk and water superintendent reached out to vendors for sewer maintenance pricing. The city clerk did not rec'v an estimate to review with council. Will revisit at the December meeting.

City Tree Maintenance:

The city clerk put a note in the October water bill for residents to be put on a list for any tree trimming or cutting down of dead trees in the ROW or alleyways within the city limits. Will be contacting Kvale Tree Service within the month.

City Cameras:

Kyle from Modern Sound Engineering is looking into camera system update options after attending the May meeting and discussing it with council. The estimates were not ready for the November meeting. Will revisit this topic at the December meeting.

City Hall:

There are cracks and bricks coming loose on the east and south side of the city hall building. The city clerk contacted vendors to get estimates for repair but did not rec’v the estimates in time for council meeting. Will revisit at the December meeting.

Nuisance Abatement:

N/A

105 N 1st St:

The city clerk contacted Go Gutters for an estimate for gutter installation on the building. Did not rec’v the estimate in time for council meeting. Will revisit at the December meeting.

Approve consent agenda:

Minutes of October 9th, 2023

Bill list(s)

Treasurer’s Report

Motion by Heath Miller, second by John Fransen to approve the consent agenda.

Heath Miller, John Fransen, Donovan Adson, Brian Mickelson, Michel Fransen present.

All ayes, 0 nays, motion carried.

Reports

Streets:

The lights for the snowplow truck were ordered and rec’vd . Looking into flag holders for main street.

Parks:

The city W / WW Superintendent got the flag pole and eagle topper installed by city hall.

Will be turning off the water at the city park.

Building Permit Committee:

N/A

Fire Board:

The next meeting will be November 14th, 2023.

Community Hall:

The paint is starting to come off the exterior & the handicap restroom door, the city clerk picked up lock boxes for the thermostats & the one kitchen sink got repaired as it had a leak.

The city clerk will contact Axtell Construction to get an estimate for the east door entrance in making it handicap accessible.

Mayor:

Attended Emergency Management & E911 meeting. Was notified of the sink leaking at the community hall & lined up the repair work. Watched the meeting link sent out electronically regarding Webster County EMS & Essential Services. Scheduled to attend budget workshop via zoom on November 21st, fielded a request to serve on the EMS Essential Committee from Supervisor Austin Hayek. Thank you to Craig Larson for his dedication on the flagpole project. Congratulations to the candidates that have been re-elected to serve for 4 more years. Your willingness to serve your community has not gone unnoticed and is greatly appreciated.

Clerk:

Submitted the Street Finance Report and Annual Financial Report, posted the new fowl ordinance, posted the public hearing for parcel lot 0422417002, ordered the eagle topper for the flagpole by city hall, called vendors for masonry repair on city hall & gutter installation at 105 N 1st St, contacted Tjaden Electric for the Veteran Memorial Lights, ordered the lights for the snowplow truck, attended the IMFOA conference, purchased supplies at Menards, registered for the budget workshop this month, contacted Moeller for pre-season inspection at city hall, community hall and the water plant.

Motion by Heath Miller, second by Donovan Adson to adjourn the meeting at 6:37 pm.
 Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present.
 All ayes, 0 nays, motion carried.

 Mayor

 City Clerk

Posted: 11/20/2023

General Funds 10-01-2023	449,760.55
Oct receipts	53,257.19
Oct disbursements	6,319.19
General Funds 10-31-2023	496,698.55

Community Hall 10-01-2023	-35,515.51
Oct receipts	929.45
Oct disbursements	210.65

Community Hall 10-31-2023	-34,796.71

Local Option Sales Tax water and sewer 10-01-2023	45,976.84
Oct receipts	2,332.94
Oct disbursements	0.00
Local Option Sales Tax water and sewer 10-31-2023	48,309.78

Local Option Sales Tax parks 10-01-2023	19,005.10
Oct receipts	0.00
Oct disbursements	155.00
Local Option Sales Tax parks 10-31-2023	18,850.10

Road Use Tax Funds 10-01-2023	19,921.23
Oct receipts	1,063.29
Oct disbursements	327.31
Road Use Tax Funds 10-31-2023	20,657.21

Water Utility Fund 10-01-2023	22,158.89
Oct receipts	3,840.61
Oct disbursements	1,711.28
Water Utility Fund 10-31-2023	24,288.22

Sewer Utility Fund 10-01-2023	21,319.57
Oct receipts	1,756.91
Oct disbursements	1,174.61
Sewer Utility Fund 10-31-2023	21,901.87

Storm Utility Fund 10-01-2023	12,881.98
Oct receipts	261.00
Oct disbursements	0.00
Storm Utility Fund 10-31-2023	13,142.98

CD's

3570717: Purchase Date 3/17/2023 ; 2.00% interest ; Maturity Date 9/17/2024 – \$68,490.07

Total CD's for October	\$68,490.07
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List of disbursement paid for September:

Check No

“ 12861 Central IA Distributing	139.00
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List of disbursement paid for October:

Check No

“ 12862 Lyn Adson Payroll (10/1/2023)	184.52
“ 12863 Craig Larson Payroll (10/1/2023)	903.02

“	12864 Black Hills Energy	130.04
“	12865 Mid American Energy	554.84
“	12866 Sarah Geisinger Payroll (10/9/2023)	603.86
“	12868 Donovan Adson Payroll (10/10/2023)	18.47
“	12869 Donovan Adson Mowing	360.00
“	12870 Ag Source	52.50
“	12871 IA League of Cities	100.00
“	12873 IA DNR	115.00
“	12874 Metering Technology & Solutions	204.06
“	12875 Mid American Energy (Streetlighting)	287.12
“	12876 Pederson Sanitation	964.00
“	12877 US Treasury	2447.46
“	12878 Webster Calhoun	267.44
“	12879 Webster County Recorder	17.00
“	12880 Card Services	693.42
“	12881 Sarah Geisinger Payroll (10/23/2023)	668.07
“	12882 Acme / Lingo Flagpoles	155.00
“	Debit IPERS Withholding	488.95
“	Debit ACH Fee	11.60
“	Debit State Withholding	246.67