

City of Vincent
Council Proceedings
Regular Meeting
September 13th, 2021

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen, Brian Mickelson and Donovan Adson present.
Corey Rutherford absent

Public attendees: Mark Crimmins, Michel Fransen, Darren Robinson

Motion by Brian Mickelson second by Donovan Adson to approve the agenda for September 13th, 2021.
Heath Miller, John Fransen, Donovan Adson and Brian Mickelson present.
Corey Rutherford absent
All ayes, 0 nays, motion carried.

Public Hearing 201 Arthur St; RE: nuisance abatement:

Mayor Lyn Adson proposed to open the public hearing. Motion by Brian Mickelson, second by Heath Miller to open the public hearing for the nuisance abatement of 201 Arthur Street at 6:01 pm. The City of Vincent received a written letter from the owners of the property at 201 Arthur St to appeal the property being considered a nuisance. Mark Crimmins, the attorney representing the City of Vincent, spoke on the city's behalf as such in regards to the letter that was mailed to the owner stating an order to abate the nuisance for the property at 201 Arthur St. based on the City Code of Ordinances (Chapter 145) ; giving options for the property as such allowing the owner til October 29 to make the necessary repairs to make safe and habitable or tear down the home. Mark asked the council to consider all options viable for the community and to listen to the appeal before making a final decision; at which time Darren Robinson was allowed to make his case to the City of Vincent about the property. Darren presented to council that Plunketts Pest Control has been to the property 3x's to see if any activity has occurred on top of Darren on his own placing out poison for the rats. It appears at this time the rats have been taken care of with no signs of activity at the property. Darren has had the asbestos siding removed and is in the process of pricing out new siding for the home. The foundation needs repaired as the limestone has had water damage it over the years causing it to deteriorate, he is pricing repairs on that as well. Darren hopes to side the home and make the repairs to make it livable again so it can be a viable home for someone. Upon advisement from the City Attorney, Mark Crimmins ; he suggested we allow Darren extra time to make the needed repairs to the home. A time line was established by council approval to fix the foundation and side the home as well as provide the city a monthly report of the progress for the home. Council will review the progress at the October meeting and then fully review the completion of the foundation and siding at the November 8th, 2021 council meeting. Until the home is sealed Darren will continue keeping the poison out. Mayor Lyn Adson proposed closing the public hearing. Motion by John Fransen, second by Donovan Adson to close the public hearing for the nuisance abatement of 201 Arthur St at 6:37 pm. Heath Miller, Donovan Adson, John Fransen, and Brian Mickelson present
Corey Rutherford, absent
All ayes, 0 nays ; motion carried

Motion by Brian Mickelson, second by Donovan Adson to amend the nuisance abatement notice to extend the date from October 29, 2021 to November 8, 2021 with proof of new siding on the home and the foundation being sealed / repaired to the home.

Roll Call Vote:

Ayes: Heath Miller, John Fransen, Donovan Adson, & Brian Mickelson

Nays: 0

Corey Rutherford absent.

Public Hearing Voluntary Annexation:

Mayor Lyn Adson proposed to open the public hearing. Motion by John Fransen, second by Heath Miller to open the public hearing for the Voluntary Annexation of parcel number 0422251009 at 6:40 pm. There were no written or oral comments from the public. Council member Donovan asked if all the paperwork was filled out and ready for submittal. Mayor Adson assured the council the paperwork was filled out ready for the City Clerk to send in. Mayor Lyn Adson proposed closing the public hearing. Motion by Donovan Adson, second by Brian Mickelson to close the public hearing for the voluntary annexation at 6:41 pm. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present.

Corey Rutherford absent

All ayes, 0 nays ; motion carried.

Motion by Donovan Adson, second by Brian Mickelson to adopt **RESOLUTION NO. 2021-10
RESOLUTION ASSENTING TO THE ANNEXATION OF CERTAIN REAL
ESTATE TO THE CITY OF VINCENT**

WHEREAS, the following property owners:

Winfield Solutions, LLC

has filed with the City Clerk of Vincent, Iowa, application in writing, under the provisions of Section 368.7, Code of Iowa, with the required plat attached, for the annexation by the City of Vincent, Iowa of the property hereafter described; and,

WHEREAS, the City and the above listed property owner has previously as required in the Agreement, and have accompanied their application with a plat showing the situation thereof with reference to the existing limits of such City; and,

WHEREAS, said owner has requested this City Council to annex said property as required in the Agreement, and has accomplished their application with a plat showing the situation thereof with reference to the existing limits of such city; and,

WHEREAS, the City of Vincent is desirous of incorporating property owned by the City and known to be located at the north edge of the Town of Vincent, Iowa

BE IT THEREFORE RESOLVED that this application made pursuant to Section 368.7, Code of Iowa for the annexation to the City of Vincent, Iowa, of the territory adjoining said City are described as follows:

“Commencing at the Southwest corner of the Northeast Quarter of said Section 22; thence North 00 degrees 00 minutes 00 seconds East 764.6 feet along the West line of said Northeast Quarter; thence South 89 degrees 06 minutes 45 seconds East 689.9 feet to point of beginning; thence continuing South 89 degrees 06 minutes 45 seconds East 180.00 feet; thence South 00 degrees 00 minutes 00 seconds East 351.7 feet; thence South 82 degrees 16 minutes 15 seconds West 323.2 feet; thence North 00 degrees 03 minutes 50 seconds East 88.9 feet; thence South 89 degrees 06 minutes 45 seconds East 140.00 feet; thence North 00 degrees 01 minutes 45 seconds East 311.2 feet to point of beginning, of County Auditor's Plat of the Southwest Quarter of the Northeast Quarter of Section 22, Township 90, Range 27, West of the 5th Principal Meridian, Webster County, Iowa. All that part of Lot 9 W PT County Auditors Taxation Plat of the North ¼ of Section 22, Township 90 North, Range 27 East of the 5th P.M. Webster County, Iowa, said Taxation Plat also known as “North Vincent”, that lies north of the current corporate limits of the City of Vincent, Iowa.”

ALSO BE IT THEREFORE RESOLVED that the annexation of this property to the City of Vincent, Iowa, is hereby approved and that upon passage of this resolution, this territory shall thereafter be and become a part of the City of Vincent, Iowa, and that the City Clerk shall forthwith cause this resolution and that attached exhibit to be filed with all appropriate persons and agencies as required by Section 368.7, Code of Iowa.

PASSED AND APPROVED this 13th day of September, 2021.

Roll Call Vote:

Ayes: Heath Miller, Brian Mickelson, Donovan Adson, John Fransen

Nays: none

Corey Rutherford absent

CITY OF VINCENT

By _____
Mayor

ATTEST:

City Clerk

Public Comments:

Water / Sewer Report:

Craig Larson for the month of August 2021. 464.1 thousand gallons were pumped to the tower and .447 million gallons were pumped to the ponds. Still waiting on a spacer for the water meter at the water plant building. Waiting for Scott from Pederson’s to fix the water fountain at the park as well as the drainage issue. Still working on the flag holders for main street. Been flushing hydrants, McGuire Iron said they could put insulation in the riser pipe on the water tower before winter, cost would be \$4,500. The ponds are looking good til the drawdowns this fall. Chris D is working on the depth devices for the ponds. Next year need to spray for thistles. The sheep are back at the ponds again. Motion by John Fransen second by Brian Mickelson to allow McGuire Iron to come this fall to fix the insulation on the riser pipe and do a water tower inspection. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present.

Corey Rutherford absent.

All ayes, 0 nays ; motion carried.

Water Municipal Building / Welcome Sign Landscaping:

Smitty’s Lawn & Landscape came mid-August to fix the paving edgers around the water municipal building, water tower and welcome sign. It was suggested to the mayor from Smitty’s to put more rock on the edgers to help keep them in place. Will wait til next spring and see if need to add rock then will get bids for the rock.

Street Financial Report:

After review the council approved the FY 21 Street Report.

Motion by Heath Miller, second by Brian Mickelson to adopt **RESOLUTION 2021-11**

A RESOLUTION TO ACCEPT THE ANNUAL STREET FINANCIAL REPORT FOR 2020-2021.

The City Council of Vincent hereby resolves to adopt the Official Financial Report for City Streets as presented by the City Clerk this 13th day of September, 2021 as it's official 2021 Fiscal Year Street Finance Report for Street and Road Use Tax Funds. The report shall be sent to the Iowa Department of Transportation by the City Clerk as required.

Passed and approved this 13th day of September, 2021.

Roll Call Vote:

Ayes: John Fransen, Brian Mickelson, Heath Miller, Donovan Adson

Nays: 0

Absent: Corey Rutherford

CITY OF VINCENT

By _____
Mayor

ATTEST:

City Clerk

Community Hall Rental Rates / Policies: Council reviewed current rates / deposit fee we charge and compared them with area community rentals. It was also asked by a patron if renters for the hall could rent a dumpster for their garbage and then have the company pick it up. Council okay'd this as long as it is at their expense.

Motion by Brian Mickelson second by John Fransen to adopt **RESOLUTION 2021-12**
A resolution establishing rental fees and deposits for the City of Vincent Community Hall

WHEREAS, the Vincent Council has elected to review and establish the rental and deposit fees for the Vincent Community Hall.

THEREFORE BE IT RESOLVED the Vincent Council approves the following list of rental fees / deposits for the Vincent Community Hall.

- *All non profits including Vincent fire department are free of charge*
- *Funeral luncheons – non residents \$100 ; residents of Vincent are free of charge*
- *Baby Shower - \$150*
- *Birthday parties - \$300; a liability certificate from insurance company must be obtained.*
- *Company/Business Meetings - \$150*
- *Community Garage Sales - \$150*
- *Wedding Receptions - \$300; a liability certificate from insurance company must be obtained.*
- *Auctions - \$150*

**Other - \$150*

**A deposit fee of \$400 must be received to reserve the date and it will be refunded upon a walkthrough of the Community Hall and the key being returned.*

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

Passed and approved this 13th day of September, 2021

Roll Call Vote:

Ayes: Heath Miller, Donovan Adson, Brian Mickelson, John Fransen

Nays:

Absent: Corey Rutherford

Mayor

ATTEST:

City Clerk

Relocate City of Vincent recycle bin: It was discussed and the city owns property in which the recycle bin can be relocated. There was an estimate done for pouring a concrete pad and the cost will be \$2,800. After review of the options to relocate the recycle box there was a motion by John Fransen, second by Brian Mickelson to move the city recycle bin to 105 N 1st St. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present. Corey Rutherford absent. All ayes, 0 nays ; motion carried. Mayor Adson will let the contractor know to come and pour the concrete pad before winter. Will mark the area for the concrete pad keeping in mind for access to the recycle box and snow removal. If need be, the city can also enclose the concrete pad with a fence.

City Signs: The city installed radar speed signs, traffic control has improved since installation. Looking into making the STOP signs at the intersections by New Cooperative and the city park more noticeable. The city clerk contacted traffic control corp and mobotrex for cost estimates. Will table this til next month for further discussion. Will double check this year’s city budget and look into grant monies to help offset cost. Will also check with the county engineer to assist with installation.

City Tree Trimming: Mayor Adson contacted Kvale Tree Service to come and give an estimate for trimming trees around town and the city clerk included a notice in the water bill to give residents the opportunity to be added to the list. Motion by Donovan Adson, second by Brian Mickelson to approve the estimate from Kvale Tree Service and also, including the residents added to the list from the city clerk. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present. Corey Rutherford absent. All ayes, 0 nays ; motion carried.

Nuisance Abatement: The owner 300 Lawrence St is working on getting the house painted and going to get the dead tree cut down.

City Drainage Update:

The city clerk contacted Dan at McClure Engineering. He is working on the final report for the drainage study on the NE side of town. He will be attending the November 8th, 2021 council meeting with the completed report.

The city drainage tiles that Scott from Pederson's and Al Price have worked on to clean out are working but they will come back later to make sure there are no more issues.

Beggar's Night: After discussion there was a motion by Donovan Adson second by Brian Mickelson to have beggar's night October 30th, 2021 from 5 pm to 7 pm by porch light invitation. The city clerk will post accordingly.

Update City Billing Software: The version of billing software the city clerk uses is out of date, need to update to a newer version or look into other billing software options. After review of the yearly fee(s) a motion by John Fransen second by Brian Mickelson to update to Quickbooks Pro Plus 2021. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present. Corey Rutherford absent. All ayes, 0 nays ; motion carried.

School Street Addition Lots:

Mayor Adson inquired with the city attorney for the filing of the paperwork to the county assessor's office. He is working on it.

Approve consent agenda:

Minutes of August 9th, 2021

Bill list(s)

Treasurer's Report

Motion by Donovan Adson, second by Brian Mickelson to approve the consent agenda. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson present. Corey Rutherford absent. All ayes, 0 Nays; motion carried.

Reports

Streets: Blacktop Svcs finished maintenance on the city streets. The little hole in the street by Mrs T's Mercantile was filled in by the IA DOT. They will be back to check on it.

Parks: Water fountain is not working ; water superintendent contacted Pederson Construction. They will come out when they can. Will notify the water superintendent to turn off the water when needed.

Waste Management: Still looking for a landfill manager, hired a new recycling manager and are short employees for other departments.

Fire: Possibly will have a training class (MMR) ; allowing 6-8 more people to assist the fire dept / EMS.

Community Hall: updated policies / rental fees. Will have more rentals in October / November. Need to rethink where to put extra table / chairs.

Mayor: Contacted Kvale Tree Service regarding bid, checked community hall after rental, picked up supplies at CID, attend EMA / 911 meeting via zoom, met with city attorney Mark Crimmins about public hearing request for 201 Arthur St., reviewed building permits, inquired on the School Street Addition Lots legal description, checked on parcel number 0422331009; it is considered unknown for owner. Met with Webster County Engineers office in regards to the placement of the radar speed signs and also notified them of the hole in the street by Mrs T's Mercantile. Contacted Winfield Solutions regarding the public hearing for their voluntary annexation petition. Requested the city clerk put a notice for tree maintenance in the water bill for September. Spoke to the director at the recycling center regarding requirement options for recycling. Contacted Martin Pest Control for spraying for mosquitos during the drought.

Clerk: Ordered computer bundles from the IA BuyIt Program, worked on rental rates / policies for the community hall, posted and published the hearing notice for the voluntary annexation, posted the public hearing notice for 201 Arthur St, completed the FY 20-21 street finance report, rec'vd first payment of ARP monies, rec'vd notice for new endpoint communicators from Badger Meter (will be shipped to us by December or January), mailed resident of 102 N 4th St a building permit, included in September water bill notice to residents for tree maintenance, 2020 census numbers will be released September 30th, 2021 (can contest to the census field office to have another survey done if feel number is off), started working on the annual financial report, will be taking September 24 & 27 off work, rec'vd building permits from 100 N 2nd St and 106 N 1st St, signed up for IMFOA conference; October 21-22 in DSM and contacted Dan from McClure in regards to NE drainage study results.

Motion by Donovan Adson, second by John Fransen to adjourn the meeting at 8:00 pm.
 John Fransen, Donovan Adson, Brian Mickelson, Heath Miller present. Corey Rutherford present.
 All Ayes, 0 Nays; motion carried.

Mayor

City Clerk

Posted: 9/21/2021

General Funds 8-01-2021	499,257.46
Aug receipts	14,227.75
Aug disbursements	30,694.74
General Funds 8-31-20201	482,790.47

Community Hall 8-01-2021	-37,688.52
Aug receipts	250.00
Aug disbursements	200.78
Community Hall 8-31-2021	-37,639.30

Local Option Sales Tax water and sewer 8-01-2021	21,989.00
Aug receipts	2,606.27
Aug disbursements	0.00
Local Option Sales Tax water and sewer 8-31-2021	24,595.27

Local Option Sales Tax parks 8-01-2021	20,493.10
Aug receipts	0.00
Aug disbursements	0.00
Local Option Sales Tax parks 8-31-2021	20,493.10

Road Use Tax Funds 8-01-2021	12,598.30
Aug receipts	1,281.64
Aug disbursements	299.06
Road Use Tax Funds 8-31-2021	13,580.88

Water Utility Fund 8-01-2021	29,121.43
Aug receipts	2,793.91
Aug disbursements	1,970.96
Water Utility Fund 8-31-2021	29,944.38

Sewer Utility Fund 8-01-2021	19,785.25
Aug receipts	1,611.86
Aug disbursements	1,064.06
Sewer Utility Fund 8-31-2021	20,333.05

Storm Utility Fund 8-01-2021	7,054.98
Aug receipts	231.00
Aug disbursements	0.00
Storm Utility Fund 8-31-2021	7,285.98

CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 66,549.67

Total CD's for August 66,549.67

List of Disbursements paid for July:

Check No

“	12202 Jaden Armstead	135.00
“	12219 Webster County Emergency Management	620.00
“	12221 Webster County Telecommunications	687.03

List of Disbursements paid for August:
Check No

“	12223 Lyn Adson Payroll (8/1/2021)	184.52
“	12224 Craig Larson Payroll (8/1/2021)	852.46
“	12225 Black Hills Energy	113.25
“	12226 Mid American Energy	501.65
“	12227 Sarah Geisinger Payroll(8/2/2021)	VOID
“	12228 Sarah Geisinger Payroll (8/2/2021)	534.14
“	12229 Kaleb Adson Mowing	140.00
“	12230 Katelyn Adson Mowing	200.00
“	12231 Ag Source	190.50
“	12232 Badger Meter	76.54
“	12233 Blacktop Services	25,043.20
“	12234 Frontline Plus Warning Systems	628.00
“	12235 Sarah Geisinger - Mileage	8.40
“	12236 Hawkins Inc	397.27
“	12237 IA DNR	210.00
“	12238 Craig Larson – Mileage	84.00
“	12239 Craig Larson - Reimbursement	206.38
“	12240 Metering & Technology Solutions	408.55
“	12241 Mid American Energy (Streetlighting)	288.87
“	12242 Kris Miller Mowing	140.00
“	12243 Modern Sound Engineering	20.95
“	12244 Office Depot Inc	409.56
“	12246 Smitty’s Lawn & Landscape	173.94
“	12247 Storey Kenworthy	66.41
“	12248 Webster Calhoun	261.84
“	12249 Webster County Treasurer	164.94
“	12250 USPS	299.75
“	12251 Sarah Geisinger - Payroll (8/16/2021)	601.60
“	12252 Sarah Geisinger – Payroll (8/30/2021)	523.85
“	Debit Petty Cash – USPS	7.00
“	Debit Petty Cash – USPS	7.20
“	Debit IPERS (Withholding)	434.53
“	Debit ACH Monthly Fee	11.30