

Name of Applicant: _____ Address: _____

Project Address: _____ Phone: _____

Legal Description / Addition or Area _____

Lot _____ Block _____

Fence Permit Only
Fence height: _____ Length: _____ Material: _____

Proposed work _____

Materials used _____

Dimensions _____ x _____ Height of building(s) _____ Square Footage _____

NOTE: Drain tile around basements must be piped into a storm sewer or into the yard area by means of a sump pump or outside sump connection to storm sewer.

Drainage altered yes/no

Approximate Cost of project \$ _____

Project start date: _____ Project complete date: _____

Statement by applicant: I have legal right to make this application, the information given is correct. I agree that all work will be in accordance with the laws of Iowa, City Ordinances and Council approval. I will file plans and specifications, and written consent of adjacent owners on request.

***A PENALTY OF \$150.00 WILL BE CHARGED IF PERMIT IS NOT APPROVED BEFORE CONSTRUCTION STARTS.**

Date of Application: _____ Signature: _____

THIS PERMIT EXPIRES ON: _____

NOTE: The applicant understands that this permit is subject to any building restrictions provided by the plat and dedication or by contract in the addition in which said property is located. All sewer and water installations are to be inspected by a city official before the ditches are backfilled. All excavations in city streets to be gravel filled. This permit is void unless the work authorized herein is requested and granted by the city.

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*All electrical work for new construction must be done by a licensed electrician and approved by a State Inspector.

ADMINISTRATIVE USE ONLY

Permit fee: \$ _____ Building Permit No. _____ Variance Needed: _____

Application Date: _____ Approved _____ Denied _____ TOTAL FEES: \$ _____

Approval Date: _____

Sight Plan & Sketch

1. Indicate north point and all abutting roads.
2. Show location of all structures and driveways. Indicate if “new” or “existing”.
3. Show dimensions of proposed structures and other development, expressed in feet.
4. The property owner is responsible and liable for exact measurements from all lot lines and road right-of-way lines. Check with the City Clerk for setbacks.
5. Show shape and dimensions of your lot.
6. Show any public utility (water, sewer, gas, cable, telephone, electric, etc.) in red.
7. On moving, show present location in black and proposed location in red.
8. On remodeling, show existing walls in black and changes in red.
9. Be specific and detailed in your sketch and in your narrative statement, so the application furnishes a complete picture, in words and drawing, of what you propose to do.
10. Application and drawing must be complete in its entirety and returned with the building permit fee of \$25 before it will be processed and approved.

O N E S Q U A R E E Q U A L S 5 F E E T

