

City of Vincent
Council Proceedings
Regular Meeting
December 12th, 2022

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present.

Public attendees: Craig Larson

Motion by Donovan Adson, second by Brian Mickelson to approve the agenda for December 12th, 2022. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All ayes, 0 nays, motion carried.

Water / Sewer Report:

Craig Larson for the month of November 2022: 372.7 thousand gallons were pumped through the tower. The water meter for the bar was located. There are 5 new endpoint communicators not working. Tried the IR tool to reset them but it did not take. The city clerk is looking into this. 0.4554 million gallons were pushed out to the ponds. Did not have to do the draw downs due to lack of moisture. The depth devices are done just have to put them in the ponds. Sucked the grease and other debris out of the wet well.

City Drainage:

Mayor Adson contacted Scott Pederson. He will be checking with Steve Schmalenberger to locate a drain out in the field by the lift station. Scott is planning to attend the January council meeting to discuss the project options.

Public Comments:

While hanging the city Christmas decorations, Janis Rees stopped to thank the individuals for doing such a nice job.

Nuisance Abatement:

No nuisances to report.

105 N 1st St:

The city clerk contacted businesses to request an estimate for a hanging heater. 3 estimates were received to do the work. After discussion of the received bids, motion by John Fransen, second by Brian Mickelson to accept the bid from Bianchi Heating and Cooling to install the heater.

Roll Call Vote:

Ayes: Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen

Nays: 0

Project update: the garage door should be here the end of the month. We need to do a final walk thru of the building to make a list of things to finish to give the contractor. Will need to purchase a sink, toilet and mirror for the bathroom. The recycling sign got hung up and the signs will be switched around when the contractor comes back to install the garage door. There will be outdoor lighting installed and black hills energy has been contacted for the meter install.

Approve consent agenda:*Minutes of November 14th, 2022**Bill list(s)**Treasurer's Report*

Motion by Brian Mickelson, second by Michel Fransen to approve the consent agenda.
 Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present.
 All ayes, 0 Nays; motion carried.

Reports**Streets:**

New second street signs were ordered from IPI and were hung up. Another sign needed to be ordered for the intersection of Arthur and Second. The city clerk has a sign on order. The city Christmas decorations were hung up.

Councilmen Fransen noticed a semi trailer that was parked on Johnson St. The trailer was not hooked to a semi so the legs were pushing into the street. The city clerk mailed a letter to the resident letting them know to put blocks under the front legs of the trailer when parked on the city street in the future.

Parks:

The parks committee will be doing picnic table repairs.

Waste Management:

Had a full board meeting in conjunction with an executive board meeting. The landfill did purchase a property parcel to the east of the facility for future use to expand. Commodity pricing of cardboard and etc has stayed the same. Another parcel lot was purchased to the west of the recycling facility for future expansion use. Repairs on equipment have been done.

Building Permit Committee:

No permits were submitted.

Fire:

Will be having a soup supper in January.

Community Hall:

Nothing to report

Mayor:

Met with the contractors at the building site of 105 N 1st St throughout the month, spoke to black hills rep when he was on sight regarding meter location hook up, contacted beisser lumber regarding the status on the overhead door, checked on the hall after the November rental, participated in the economic conditions survey from the IA League of Cities, contacted Scott Pederson regarding the drainage review with the engineer and attended the Webster County Conference Board Meeting via Zoom.

Clerk:

Submitted the city budget amendment, mailed certified letters to the owners of the bar, meat locker and resident at Johnson St, submitted building permit #007 to the county assessor office, contacted businesses

for hanging heater quotes at the 105 N 1st St building, contacted black hills energy for gas hook up at 105 N 1st St, attended the budget workshop via zoom, have started on the city budget, 1099's & W2's, working on record retention with the city files, contacted the rep at Verizon in regards to the water tower antenna install. Since the projects are funded with surplus dollars they only do so many installs in a year. We are on the list but do not have an exact timeframe for Vincent to be installed. Started the return process for the old endpoint communicators, rec'vd notice from ICAP insurance of changes to the policy for next year and the last CD for the city will mature this month. Ordered the second st sign from IPI and still need to use the ICAP grant monies for safety related equipment.

Motion by Donovan Adson, second by Brian Mickelson to adjourn the meeting at 6:54 pm. Heath Miller, John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. All Ayes, 0 Nays; motion carried.

Mayor

City Clerk

Posted: 12/16/2022

General Funds 11-01-2022	515,196.33
Nov receipts	18,383.00
Nov disbursements	27,391.55
General Funds 11-30-2022	506,187.78

Community Hall 11-01-2022	-36,652.84
Nov receipts	475.30
Nov disbursements	191.52
Community Hall 11-30-2022	-36,369.06

Local Option Sales Tax water and sewer 11-01-2022	29,543.03
Nov receipts	0.00
Nov disbursements	0.00
Local Option Sales Tax water and sewer 11-30-2022	29,543.03

Local Option Sales Tax parks 11-01-2022	20,493.10
Nov receipts	0.00
Nov disbursements	0.00
Local Option Sales Tax parks 11-30-2022	20,493.10

Road Use Tax Funds 11-01-2022	19,484.59
Nov receipts	1,023.38
Nov disbursements	4,789.78
Road Use Tax Funds 11-30-2022	15,718.19

Water Utility Fund 11-01-2022	14,531.08
Nov receipts	2,148.66
Nov disbursements	4,386.55

Water Utility Fund 11-30-2022	12,293.19

Sewer Utility Fund 11-01-2022	20,110.18
Nov receipts	1,554.70
Nov disbursements	3,743.81
Sewer Utility Fund 11-30-2022	17,921.07

Storm Utility Fund 11-01-2022	10,452.98
Nov receipts	216.00
Nov disbursements	0.00
Storm Utility Fund 11-30-2022	10,668.98

CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 67,808.64

Total CD's for November 67,808.64

List of disbursement paid for November:

Check No

“ 12605 Lyn Adson Payroll (11/1/2022)	184.52
“ 12606 Craig Larson Payroll (11/1/2022)	834.36
“ 12607 Black Hills Energy	190.13
“ 12608 Mid American Energy	303.29
“ 12609 Sarah Geisinger Payroll (11/7/2022)	575.52
“ 12610 Card Services	83.95
“ 12611 Donovan Adson – Payroll	92.35
“ 12612 Lyn Adson - Mileage	31.25
“ 12613 Ag Source	50.75
“ 12614 Beisser Lumber Co	20,050.70
“ 12615 Sarah Geisinger - Mileage	120.00
“ 12616 IRWA	225.00
“ 12617 Kvale Tree Service	1550.00
“ 12618 Metering Technology Solutions	178.30
“ 12619 Mid American Energy (Streetlighting)	294.56
“ 12620 Modern Sound Engineering	20.95
“ 12621 ODP Solutions	535.93
“ 12622 Pederson Sanitation	964.00
“ 12623 Smitty's Lawn & Landscape	173.94
“ 12624 Webster Calhoun	268.74
“ 12625 Sarah Geisinger Payroll (11/21/2022)	579.15
“ 12626 Petty Cash	23.55
“ Debit IPERS (Withholding)	457.34
“ Debit ACH Fee	11.70
“ Transfer from RUT / Water / Sewer to General (S.S. Add't)	10,703.23