

City of Vincent  
Council Proceedings  
Regular Meeting  
July 8th, 2024

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Michel Fransen, Brian Mickelson, Donovan Adson, John Fransen present.  
Heath Miller absent

Public attendees: Craig Larson & Corey Rutherford

Motion by John Fransen, second by Donovan Adson to approve the agenda for July 8th, 2024.  
Michel Fransen, Brian Mickelson, Donovan Adson, John Fransen present.  
Heath Miller absent. All ayes, 0 nays, motion carried.

**Public Comments:**

Corey Rutherford is wanting to plant 3 hardwood trees and 2 cherry trees on the east side of his parcel lot located at 211 Brewster St. After discussion, motion by John Fransen, second by Brian Mickelson to approve the planting of 5 trees on the east side tree berm of the parcel lot located at 211 Brewster St. Michel Fransen, Brian Mickelson, Donovan Adson, John Fransen present. Heath Miller absent. All ayes, 0 nays motion carried. The trees he is planting are not listed in the city ordinance. Per the ordinance, a resident must come to Vincent city council to get permission in writing or by oral consent to plant trees not listed on the approved list.

**Water / Sewer Report:**

Craig Larson for the month of June 2024: 690 thousand gallons were pumped through the pump house in the month of June. Continuing to work on the DNR Service Line Surveys. Succession plan is still in progress. Continue working on cleaning the water plant. Completed the water tower inspection on 6/5/2024 ; waiting on pictures and report. 0.5133 million gallons were pushed out to the ponds in the month of June. Visu-Sewer completed the CCV of the sewer lines, waiting for their final report. EP was contacted for install of a transducer and a touchscreen panel, will be a 16-18 week lead time to receive all the parts. Cell depth looks good considering we keep getting rain.

**City Parcel Lots 0422410007 / 0422410008:**

The lots have been surveyed ; there are stakes marking the new lot lines for city and private property. Upon review of the new lot lines that were approved at the June council meeting, it was discussed to redo the proposed lot lines. Motion by Michel Fransen, second by Brian Mickelson to propose new lot lines at the August council meeting. Michel Fransen, Brian Mickelson, Donovan Adson, John Fransen present. Heath Miller absent. All ayes, 0 nays ; motion carried.

**Veteran Memorial Landscaping:**

The city clerk rec'vd an estimate for planting a row of trees on the north side of the city parcel lot located south of the post office. There was discussion on moving the Veteran Memorial to that parcel lot. To save money at this time the city will look into planting a row of trees and then will revisit the possibility of relocating the veteran memorial in the future. The estimate from Smitty's for planting 4 trees was reviewed but no action was taken. Would like to get another estimate(s) to review before making a final decision. Will review the estimate(s) at the August council meeting.

**Relocation of Utility Poles:**

No action; putting this project off at a later time as it ties into moving the Veteran Memorial.

**Mosquito Control:**

The city clerk contacted Joe from Martin Pest Control to get pricing. Upon review of the contract rec'vd, there were questions about the contract. No action was taken. The city clerk will contact Joe regarding the questions and will revisit the mosquito spraying at the August meeting.

**Hydrogen Drilling:**

The city clerk rec'vd paper work from Twin Rivers Exploration, a hydrogen drilling company. The company has been north of Vincent doing exploratory drilling. Council is considering filling out the paperwork to lease the city mineral rights of city owned property. No action taken, will revisit at the August council meeting.

**City Trees:**

Residents have contacted the city clerk and mayor to be added to the list to have trees cut down in the city ROW while Kvale's Tree Service is in town. Kvale's inspected the tree at 107 S 3<sup>rd</sup>. It was Jake's opinion the tree is in good health and does not need to be cut down. May need some trimming but that would be at city's discretion. The tree located by the shed at 206 Johnson St is dead. The owner was wondering if the tree could be cut down. The decision was made to allow the tree to be cut down.

**Nuisance Abatement:**

The city clerk needs to mail nuisance letters to residents in regards to open storage of junk and dog at large.

**Approve consent agenda:**

*Minutes of June 10<sup>th</sup>, 2024*

*Bill list(s)*

*Treasurer's Report*

Motion by Brian Mickelson, second by Donovan Adson to approve the consent agenda. John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. Heath Miller absent. All ayes, 0 nays, motion carried.

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**\*Reports\***

**Streets:**

The city clerk submitted the paperwork to Blacktop Services for the roadwork approved by the council at the June council meeting for Lawrence St.

**Parks:**

Limbs were trimmed on the trees at the city park.

**Fire Board:**

There was an information meeting held in Fort Dodge on 6/19/2024 to inform the area volunteer departments about the future of the EMS services in Webster County. There has been issues with finding staff to cover the EMS need within the county. Departments can make the decision to get more staff for their service, the county vote passes and the plan is put into place or the vote fails and the city has to pay an annual fee to Ft Dodge for EMS services.

**Building Permit Committee:**

The city clerk will put a note in the August water bill reminding residents to get a build permit if a new structure is built on the residents property.

**Community Hall:**

The current rental rates and rental paperwork needs revision. Will discuss at the August council meeting. There has been mentioned over the years about noise reduction in the hall. Have started looking at acoustic panel options to help alleviate the noise factor in the hall. No action taken, will table this project for a later time. The fire department donated some light bulbs, the new portable ramp is too steep. Need another ramp that has a longer approach.

**Mayor:**

Contacted Smitty's regarding weed control, requested bid for arbor trees on city owned parcel lot south of the post office, contacted owner of the bar on dirt removal, contacted Kvale Tree Service regarding trimming branches on 2<sup>nd</sup> street west of new cooperative office, contacted Mid American Energy regarding pole removal behind city hall. There is no charge for the removal. Contacted Dan Schmauss at New Coop regarding mowing lot south of Creamery St. Respectfully requested following the mowing ordinance. Fielded a request for dead tree removal located east of west 3<sup>rd</sup> street while Kvale Tree Service was working on the trees south of Wadson St. Contacted Mayor pro-temp Fransen for opinion measured off the center of the street on the beacon website. Measurement was within tree berm. Gave approval for work to be completed. Contacted fire chief Seehusen regarding porta pot for fireman's ball. Suggested ordering them and submitting a bill for approval or to the fireboard for reimbursement. Worked on dead weed cleanup under the water tower for main street beautification prior to firemans' ball. Contacted Kvale Tree Service regarding request for removal of dying tree at 107 S 3<sup>rd</sup> St. The tree was assessed and appeared to be in healthy condition, he did not think removal was warranted at this time. Reviewed updated drilling information with supervisor Austin Hayek.

**Clerk:**

Submitted the paperwork to Blacktop Services for work on Lawrence St, submitted the building permit 015 to the county, contacted modern sound engineering for camera project install timeline, contacted Martin Pest Control for contract estimate, contacted Bianchi for install of A/C at city hall, contacted EP to order the transducer parts and control panel, contacted Andrew Tuckpointing on timeline for city hall repairs, contacted smitty's to let know of approved city hall landscape estimate and to request estimate to move the veteran memorial, submitted the city debt report to the state for the '23 - 24 FY and will be taking some time off in July / August.

Motion by Donovan Adson, second by John Fransen to adjourn the meeting at 8:08 pm.

John Fransen, Donovan Adson, Brian Mickelson and Michel Fransen present. Heath Miller absent.

All ayes, 0 nays, motion carried.

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 Mayor

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 City Clerk
**Posted: 7/12/2024**

General Funds 6-01-2024	508,790.34
Jun receipts	2,257.20
Jun disbursements	20,021.44
General Funds 6-30-2024	491,026.10
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Community Hall 6-01-2024	-34,700.70
Jun receipts	303.88
Jun disbursements	149.26
Community Hall 6-30-2024	-34,546.08
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Local Option Sales Tax water and sewer 6-01-2024	66,216.01
Jun receipts	1,979.84
Jun disbursements	0.00
Local Option Sales Tax water and sewer 6-30-2024	68,195.85
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Local Option Sales Tax parks 6-01-2024	18,850.10
Jun receipts	0.00
Jun disbursements	0.00
Local Option Sales Tax parks 6-30-2024	18,850.10
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Road Use Tax Funds 6-01-2024	19,630.69
Jun receipts	1,510.04
Jun disbursements	3,330.43
Road Use Tax Funds 6-30-2024	17,810.30
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Water Utility Fund 6-01-2024	21,288.30
Jun receipts	3,621.41
Jun disbursements	2,060.57
Water Utility Fund 6-30-2024	22,849.14
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Sewer Utility Fund 6-01-2024	21,271.51
Jun receipts	2,040.58
Jun disbursements	1,181.40
Sewer Utility Fund 6-30-2024	22,130.69
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Storm Utility Fund 6-01-2024	14,557.98
Jun receipts	234.00
Jun disbursements	0.00
Storm Utility Fund 6-30-2024	14,791.98
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CD's

3570717: Purchase Date 3/17/2023 ; 2.00% interest ; Maturity Date 9/17/2024 – \$68,490.07

Total CD's for June \$68,490.07

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## List of disbursement paid for May:

## Check No

“	13030 Kaleb Adson Mowing	600.00
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## List of disbursement paid for June:

## Check No

“	13045 Lyn Adson Payroll (6/1/2024)	184.52
“	13046 Craig Larson Payroll (6/1/2024)	903.02
“	13047 Black Hills Energy	183.51
“	13048 Mid American Energy	441.79
“	13049 Sarah Geisinger Payroll (6/3/2024)	603.86
“	13050 Electrical Engineering & Equipment	231.00
“	13051 Donovan Adson Payroll (6/11/2024)	36.94
“	13052 Donovan Adson Mowing	720.00
“	13053 Kaleb Adson Mowing	600.00
“	13054 Ag Source	356.25
“	13055 Jaden Armstead Mowing	450.00
“	13056 Badger Meter	80.90
“	13057 Central IA Distributing	21.00
“	13058 IMWCA	790.00
“	13059 IA League of Cities	100.00
“	13060 Craig Larson Mileage	168.99
“	13061 Craig Larson Mowing	135.00
“	13062 Mid American Energy (Streetlighting)	293.41
“	13063 Modern Sound Engineering	8,079.98
“	13064 Pederson Sanitation	1,264.00
“	13065 USPS	120.00
“	13066 Webster Calhoun	271.99
“	13068 Crimmins & Kehm Law Firm	400.00
“	13070 Sarah Geisinger Payroll (6/17/24)	641.85
“	Debit IPERS Withholding	491.39
“	Debit ACH Fee	11.70