

City of Vincent
Council Proceedings
Regular Meeting
(unapproved)
March 9, 2026

Mayor Jordon Frakes called the regular council meeting to order at 6:05 pm.

Roll call showed Heather Weiner, Donovan Adson (present on phone) and Brian Mickelson present.

Public attendees: Craig Larson and Michelle Hendren

Motion by Brian Mickelson, second by Heather Weiner to approve the agenda for March 9, 2026.
Heather Weiner, Donovan Adson and Brian Mickelson. All ayes, 0 nays, motion carried.

Consider Disposal – Of 75.81 ft x 34.5 of parcel 0422410013, 0422331009; Swasand Lot 6

No discussion. Table until next meeting in April.

Public Comments

Complaint was taken care of.

Water / Sewer Report

288 thousand gallons were pumped through the pumphouse in the month of February. Craig will be getting into some fire hydrant flushing shortly. 3-E was for the annual maintenance on the generator, will send follow up. MidAmerican has been switching out poles in town. We should not have to worry about the tower or water lines freezing anymore because the weather has been warmer.

0.3892 million gallons were pushed out to the ponds in the month of February. Used 20,000 gallons on back flushing the iron filters. The ponds are filling; Craig will be doing an April draw down. Craig will pick up a 4-inch cap for service water clean-up line.

Budget 2026 – 2027 Review

Property Tax Hearing (Set Date)

The date for this meeting is set for April 10, 2026 at 6:00pm. Motion by Heather Weiner, second by Brian Mickelson. All ayes, 0 nays, motion carried.

Snowplow Operator Job Description

We need to make sure this position is covered by the insurance.

MidAmerican – Décor / Flag Agreement

Mike Johnson to come out and talk to Counsel.

City Banners / Flags – consider purchase from Display Sales

City Donation Library

Eagle Grove Library Contract

City Clean Up Days

April or May. We need to call and schedule a dumpster with Pederson for drop off May 16th and pick up on the 20th. Also, a company that will pick up old appliances drop off May 23rd and pick up 27th.

Municipal Software**Approve Consent Agenda**

- **Minutes of February 9, 2026** - Motion by Heather Weiner, second by Brian Mickelson. All ayes, 0 nays, motion carried.
- **Minutes of February 23, 2026** - Motion by Heather Weiner, second by Brian Mickelson. All ayes, 0 nays, motion carried.
- **Bill List** - Motion by Heather Weiner, second by Brian Mickelson. All ayes, 0 nays, motion carried.
- **Treasurer's Report** - Motion by Heather Weiner, second by Brian Mickelson. All ayes, 0 nays, motion carried.

Reports

Streets / Décor Schedule – Snowplow Blade

Parks –

Fire Board –

Community Hall –

Mayor –

Items completed:

- Held special meeting on February 23rd, completed minutes, and posted.
- Completed minutes for February 9th, meeting and posted.
- Researched into quick books and possible streaming.
- Processed water billings for March
- Completed deposits for February and January.
- Spoke email thread with City Attorney regarding library contract. Communicated with the City Attorney regarding disposal of property and requested a meeting.
- Completed background check for new City Clerk.
- Communicated with City clerk regarding start date and potential onboarding procedures.
- Community Hall rental calls and showings for 10/7/20.
- Worked with Sarah on billing, reporting, creating council packet.
- Discussed with Councilman Brensel on his resignation from the city council.
- Discussed with Councilwoman Weiner regarding municipal software.
- Completed checks and mailed checks.
- Updated AP / AR, general ledger.
- Attended Webster County Conference Board – Approved budget. Two budgets were offered. One budget allowed the Assessor's office to bank \$150k per year for a small rate increase to allow for pop up projects or schedule projects needing to be complete. If this was not done, the rate increase allows the monies to grow with interest until needing to be used. Additionally, there was a request by the county assessor for a 6% raise for the position and 3% raise for the employees of the accessor's

office. There was discussion in regards to what the county would be receiving and motion passed to grant a 3% wage increase for the county assessor and the employees in the office.

- Also, a resignation from Justin R. Brensel, effective 3/6/26.

Clerk –

- Adjourn time at 6:53pm, Motion by Brian Mickelson, second by Heather Weiner. All ayes, 0 nays, motion carried.

Submitted by Michelle Hendren