

City of Vincent
Council Proceedings
Special Meeting
(unapproved)
February 23rd, 2026

Mayor Jordon Frakes called the council meeting to order at 6:00 pm.

Roll called showed Justin Brensel, Heather Wiener, Donovan Adson, Brian Mickelson & Alexis Wiederin present.

Attendees: Michelle Hendren

Motion by Donovan Adson, second by Brian Mickelson to approve the agenda for February 23rd, 2026. Justin Brensel, Heather Wiener, Donovan Adson, Brian Mickelson & Alexis Wiederin present. All ayes, 0 nays ; motion carried.

Property Tax Hearing:

-*Set Date* – Discussion regarding missing items to complete tax levy hearing. State contacted via email for any potential updates on needed materials. No action.

City Clerk – Candidate Michelle Hendren:

Michelle Hendren presented to the council from the hiring committee. Hiring committee reviewed in person interview. Discussion of candidates resume, strengths, experience, and available hours for part time. Discussed on-boarding of tasks with use of mayor and as needed city clerk employee.

City Clerk Job Offer:

Discussion of potential start date and rate.

Motion by Brian Mickelson, second by Justin Brensel to hire Michelle Hendren following a background check for Part-Time at \$21.00 per hour with a to be determined start date.

Roll Call Vote:

Ayes: Justin Brensel, Heather Weiner, Donovan Adson, Brian Mickelson, Alexis Wiederin

Nays: 0

Motion by Heather Weiner and second by Brian Mickelson to approve **RESOLUTION NO. 2026 – 08**

A RESOLUTION TO APPOINT CITY CLERK

WHEREAS, appointment of a City Clerk is required per Vincent Code of Ordinances; and,

WHEREAS, the Personnel Search committee has completed the interviews; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Personnel Search Committee and Vincent City Council approve the appointment of Michelle Hendren as Vincent City Clerk effective *March, 2026* at a hourly rate of &\$21.00; and,

TO SERVE AS VINCENT CITY CLERK UNTIL ANNUAL APPOINTMENT March 2027; and,

BE IT FURTHER RESOLVED, that the Mayor of the City of Vincent is authorized and directed to execute the documents required to effectuate this Resolution by officially offering said position to Michelle Hendren.

Roll Call Vote:

Ayes: Justin Brensel, Heather Weiner, Donovan Adson, Brian Mickelson, Alexis Wiederin

Nays: 0

Approved and signed this 23rd day of February, 2026.

Mayor

ATTEST:

City Clerk

973

Motion by Donovan Adson, second by Heather Weiner to adjourn the meeting at 6:17 pm.
Justin Brensel, Heather Weiner, Donovan Adson, Brian Mickelson & Alexis Wiederin. All ayes, 0 nays,
motion carried.

Mayor

City Clerk

Posted: 2/23/26