

**Minutes
(Unapproved)
COUNCIL MEETING
May 11th, 2026
6:00 p.m.
104 Arthur Street (City Hall)**

***Call to Order**

Meeting called to order at 6:00pm

***Roll Call**

Roll call was done Heather Weiner, Donovan Adson, Brian Mickelson and Alexis Wiederin all present.

***Motion to Approve Agenda for May 11th, 2026**

Heather Weiner made a motion to approve, seconded by Donovan Adson. Motion passes.

Appoint Council Vacancy

There were two people interested in the vacancy, Mr. Hawke and Mr. Rutherford.

Heather Weiner made a motion to approve Cory Rutherford, seconded by Brian Mickelson. Roll call was done, Heather Weiner yes, Donovan Adson yes, Brian Mickelson yes and Alexis Wiedrin yes.

Administer Oath of Office

Mayor Frakes administered the Oath of Office to Corry Rutherford.

New Cooperative Trees

Several employees were at the meeting. The trees were planted in 2010 and only have a life span of 20 to 15 years. They are rotten inside. Pictures were brought. They plan to replant trees.

***Mowing Bids: Award remaining properties and need a copy of Liability Insurance**

Cory Rutherford made a motion to award Swasand Addition lot 6 - \$30.00 to D. Adson, City Hall - \$15.00 awarded to J. Armstead, Lift Station - \$20.00 was awarded to J. Armstead. This was seconded by Heather Weiner. Roll Call Vote was done Cory Rutherford yes, Heather Weiner yes, Donovan Adson Abstain, Brian Mickelson yes, Alexis Wiedrin yes. Motion passes. Donovan provided a copy of liability Insurance.

***Consider Disposal –of 75.81 ft x 34.5 ft of parcel 0422410013, 0422331009; Swasand Lot 6)**

Tabled for June 8th, 2026 Council Meeting.

***Parcel lot 0422331005 - consider purchase**

Heather suggested we drop it off the agenda because the person hasn't been back.

***Public Comments** – Sharon Woodley talked about the fence and tree. We need to check with the county for a survey that has been done recently.

This will be added to the June 8th Agenda as "The furthest, Alley North West"

Liz Christiansen owns the building at 108 N 1st St,

When the building was moved into town it was on part of a city lot and part on a private lot.

Cory Rutherford asked are we able to vacate the land? We will ask the lawyer on June 8th what to do.

***Nuisance Properties -**

Alexis had a complaint regarding a home that was under construction. The decision was to send Certified Letter to the owner of the property. The property in question is 300 Lawrence St. In previous meeting there was talk about how high the grass is when it is a nuisance. Also, the house looks like it is uninhabitable. They have mowed and pick some items. Pictures will be taken. It was suggested to have Owner present at June 8th meeting. Also, the church on 107 N 2nd st., it is not clear who is taking care of it. Contact owners or Realtor. Cory to contact Todd. A Letter needs to be sent about mowing.

Junk Cars on a property, certified Letter was discussed.

We will discuss with Attorney on June 8th.

***Water Sewer Report –**

305.8 thousand gallons were pumped through the pumphouse in the month of April. Still messing with flushing the hydrants and water main valves.

Resolution 2026-08, Appoint a New Clerk

Corey made a motion for Resolution 2026-08, Heather seconded it. Roll Call vote was taken Corey yes, Heather yes, Donovan yes, Brian yes and Alexis yes.

Resolution 2026-09, Adopt the Annual Budget for the fiscal Year Ending June 30, 2027

Brian made a motion to Adopt Resolution 2026-09, seconded by Corey. Roll call vote was taken Corey yes, Heather yes, Donovan yes, Brian yes and Alexis yes.

***Snowplow Operator Job Description –**

No Action

***MidAmerican Energy – décor / flag agreement**

No Action

***City Banners / Flags – consider purchase from Display Sales**

No Action

***City Donation Library –**

No Action

***Petty Cash Policy –**

We will work on Resolution motion to update the Petty cash Policy. The current Policy says our petty cash needs to be at \$100.00 at the end of every month. The wording needs to be changed to “Not to Exceed a certain amount.” Adopt Resolution 2017-, Motion to change the wording, Donovan made a motion to update the Petty Cash Policy, Cory Seconded. Roll Call vote was taken Cory yes, Heather yes, Donovan no, Brian no and Alexis no. Motion failed. We are looking for a motion to change the Petty Cash Policy to say “Not to exceed \$100.00.” Roll call was taken again, Heather made a motion to change Resolution 2017-07 the Petty Cash Policy to not exceed \$100.00, Alexis seconded it. Roll call vote was taken Cory yes, Heather yes, Donovan yes, Brian yes and Alexis yes. Motion passes.

***Eagle Grove Library Contract –**

We pay them \$1400.00 and there is not a lot of use of it. We do get free access To the Webster County Library in Fort Dodge. We are working on getting our own Library. We need a motion to cancel contract. Heather made a motion to terminate the contract with the Eagle Grove Memorial Library. Motion died. Heather made a new motion to terminate Eagle Grove Memorial Library Contract, effective as of June 30th 2027, seconded by Brian. Motion passes.

***City Hall equipment –**

We need a new computer, phone. We will also need Microsoft Suite. Michelle to email quote to Heather. We would like to have all of this up and running by the end of June 2026. Heather made a motion to approve the phone purchase, Alexis seconded it. Motion passed.

Alexis made a comment about 4wheelers on the roads in town and believes it is a safety concern because she seen 3 kids on it. This will be added to next month's Agenda.

***Building Permits –**

Craig has a building Permit and would like to submit. Craig will bring back for June 8th meeting.

***Approve consent Agenda:**

Minutes of April 10th, 2026

Minutes of April 13th, 2026

Minutes of April 20th, 2026

Bill List

Donovan made a motion to approve the Minutes and the Bill List, (not to include the Treasure's Report), Brian seconded the motion. Motion carried.

Treasurer's Report will be pushed for June 8th, 2026(not included with this approval)

Streets/Décor Schedule – *snowplow blade

Is the other contract terminated? Jordon to email regarding this. Will update council.

***Parks –**

Bids for weed control.

***Fire Board –**

Nothing to report

***Community Hall –**

Locks were changed, Garage Sale, the council said no to renting tables and chairs.

***Mayor –**

Attached

***Clerk –**

Attached

Adjourn time @ 8:13pm

*Next Council June 8th, 2026

Posted: 5/20/2026

5/11/26 Mayors Report

- Communicated with Ted Neleson regarding budget and working through the process.
- Attended EMA/911 meeting on 4/16/26. E911 meeting we accomplished passing a new budget to meet requirements. Fire Department texting service went down for a period of time. IT was contacted to be resolved. EMA reviewed upcoming trainings and EMA involvement. Reviewed standardized local trainings. This included elected officials. Conversation resulted in a motion for suggested trainings. EMPG/HMGP grant status update, the website is up and running but not received any of the grant payments yet.
- Met with Mancy at FSB regarding training and getting City Clerk access to ACH payments.
- Completed water billings from Badger Meter, input in to excel files, quickbooks and generated water bills.
- Worked with Sarah on completing IRS Q1 941 payment and state sales tax payment.
- Spoke with property owner regarding untidiness.
- Reviewed unpaid, paid bills, deposits.
- Assisted in putting together council packet.
- Communicated with New Coop and community members regarding trees.
- Communicated with Welter Lock on rekey.
- Issued new water plant key to w ww super. Previous key returned.
- Spoke with community member regarding tree in alley way and encouraged participation at next council meeting.

Clerk Report

We need new computers. We have three quotes.

We need a new phone. I found one on Amazon Business for \$85.99

I went to finance 101 on April 30th in Atlantic, Iowa.

We passed our IPERS Audit for the year 2024

Two dead bushes out front. Two new planters out front one on each side of the door.

The office will be closed May 22nd. It will also be close for Memorial Day.