

City of Vincent  
Council Proceedings  
Regular Meeting  
February 12th, 2024

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent

Public attendees: Chris Smith & Kevin Schmauss

Motion by John Fransen, second by John Fransen to approve the agenda for February 12th, 2024. John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent. All ayes, 0 nays, motion carried.

**New Cooperative Water Line Project:**

New Cooperative Inc has their seed warehouse located south of Vincent. They have 2 bulk tanks located on the south side of the building. With the current 1" line that is connected to the bulk tanks, it takes a long time to fill them up with water. New Cooperative is requesting to upgrade the line to a 2" so it will help fill the tanks faster. The city clerk will email a permit to the office in Vincent and the water superintendent will be made aware of the project so can assist with the water line installation. New Cooperative is looking at this spring / summer to get the project underway.

**Public Comments:**

Mayor Adson was let known of the resident at 206 S 2<sup>nd</sup> St for having open storage of junk. The city clerk will mail a nuisance letter.

**Water / Sewer Report:**

Craig Larson was not present, Mayor Adson read the water report for the month of January 2024: 452.5 thousand gallons were pumped through the pump house in the month of January. Reached out to New Coop regarding the water line project for the Seed Warehouse. Tony A. was contacted regarding the installation of the eye wash / shower station. Continuing to work on the DNR Lead / Copper Survey. Have had a decent response but may have to go door – to – door to get remaining surveys to complete the DNR spreadsheet. Been working on the Sanitary Survey to address the recommendations, which includes a succession plan. The City Clerk was able to obtain an owners' manual on the website for the LS electric soft start. This allowed us the phone numbers to contact IT support & with them the problem is fixed. For the last month or better there have been no issues. Continue to work on cleaning out the water plant. 0.51 million gallons were pushed out to the ponds in the month of January. Had an incident with the wet well with the high level alarm. This allowed us to know that the autodialer is working & the floats are working as well. The minor problem is being worked on, have adjusted the floats and Marsh Vac was contacted & pumped out the surface debris. The pumps are working good. The pond levels are looking good.

**Property Tax Hearing:**

Upon discussion, motion by John Fransen, second by Michel Fransen to have the property tax levy hearing on March 25, 2024 at 6 pm. The city clerk will post the notice for the public hearing.

John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent. All ayes, O nays, motion carried.

**'24 – '25 City Budget:**

After the budget workshop was held on February 5<sup>th</sup>, 2024, the city clerk was requested to review the garbage and wage numbers on the spreadsheet. Upon review of the adjusted numbers motion by Donovan Adson, second by Michel Fransen to approve the wages and garbage amounts on the spreadsheet. John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent. All ayes, O nays, motion carried.

**City Hall:**

There are cracks and bricks coming loose on the east and south side of the city hall building. The city clerk contacted vendors to get estimates for repair. There were 3 estimates rec'vd. After review and discussion, motion by John Fransen, second by Donovan Adson to approve the bid from Andrew Tuckpointing for the masonry repair work needed for city hall. John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent. All ayes, O nays, motion carried. The city clerk will contact the owner

**City Cameras:**

Kyle from Modern Sound Engineering is looking into camera system update options after attending the May meeting and discussing it with council. The estimates were not ready for the February meeting. Will revisit this topic at the March meeting.

**Nuisance Abatement:**

100 E Williams St – the city clerk mailed the owner a letter regarding open storage of junk on the property.

**Approve consent agenda:**

- Minutes of January 8<sup>th</sup>, 2024*
- Minutes of February 5<sup>th</sup>, 2024*
- Bill list(s)*
- Treasurer's Report*

Motion by John Fransen, second by Michel Fransen to approve the consent agenda. John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent. All ayes, O nays, motion carried..

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**\*Reports\***

**Streets:**

N/A

**Parks:**

The city clerk was notified the veteran memorial lights are not working. The city clerk contacted Tjaden Electric to come and take a look. The lights are working.

**Building Permit Committee:**

N/A

**Fire Board:**

Had meeting in January, the next meeting will be in April 2024.

**Community Hall:**

Will have rentals coming in May & June.

**Mayor:**

Fielded a concern of suspicious activity at the gas pump site requested City Clerk check the cameras. Fielded an inquiry on the levy rate process for the City of Vincents' portion of the Fire Protection from the Newark Twsp Clerk – directed her to the Secretary of State website where the 28E agreement is recorded. Received an email stating as follows: Yesterday (2/9/2024) we had a Newark Township Trustee meeting and one of our trustees, Tom Kist, farms some of Bob Van Diest's farm ground north of Vincent. Tom spoke to Bob and was told by him Twin Rivers is going to begin drilling for hydrogen at three more sites in this area. One site is straight north of the current drill site which is north of Vincent. One site is ½ mile north and ½ mile east of Vincent and the third site will be west of the current drilling area. I will be attending the conference board meeting on the 15<sup>th</sup>. Attended E911 and Emergency Management meeting via zoom.

**Clerk:**

Filled out renewal paperwork for city insurance thru ICAP, ordered portable aluminum ramp for the community hall, contacted Tony A. for install of approved shower / eye wash station at the water plant, contacted Toftee Masonry for a bid on city hall masonry repair, contacted Tjaden Electric for repair of veteran memorial lights, continuing to work on the city budget, submitted W2's and 1099's to the state & IRS, submitted the 2024 ICAP grant, submitted the boundary / annexation survey to the census bureau, mailed a nuisance letter to the owner of the apts, opened an acct with DSG for water supplies, contacted Modern Sound Engineering for camera estimate, reviewed camera footage for the morning of 2/7/24, looked up city parcel number that McDonald Land Svcs sent in the paperwork to the city.

Motion by John Fransen, second by Michel Fransen to adjourn the meeting at 6:50 pm.

John Fransen, Donovan Adson and Michel Fransen present. Heath Miller & Brian Mickelson absent.

All ayes, 0 nays, motion carried.

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Mayor

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City Clerk

**Posted: 2/16/2024**

General Funds 1-01-2043	508,094.27
Jan receipts	2,071.02
Jan disbursements	10,010.22
General Funds 1-31-2024	500,155.07
Community Hall 1-01-2024	-34,200.70
Jan receipts	0.00
Jan disbursements	164.53
Community Hall 1-31-2024	-34,365.23
Local Option Sales Tax water and sewer 1-01-2024	53,641.06
Jan receipts	2,355.48
Jan disbursements	0.00
Local Option Sales Tax water and sewer 1-31-2024	55,996.54
Local Option Sales Tax parks 1-01-2024	18,850.10
Jan receipts	0.00
Jan disbursements	0.00
Local Option Sales Tax parks 1-31-2024	18,850.10
Road Use Tax Funds 1-01-2024	17,243.29
Jan receipts	1,108.71
Jan disbursements	452.88
Road Use Tax Funds 1-31-2024	17,899.12
Water Utility Fund 1-01-2024	22,837.82
Jan receipts	2,212.33
Jan disbursements	3,856.29
Water Utility Fund 1-31-2024	21,193.86
Sewer Utility Fund 1-01-2024	20,734.31
Jan receipts	1,629.96
Jan disbursements	1,434.12
Sewer Utility Fund 1-31-2024	20,930.15
Storm Utility Fund 1-01-2024	13,598.98
Jan receipts	234.00
Jan disbursements	0.00
Storm Utility Fund 1-31-2024	13,832.98

CD's

3570717: Purchase Date 3/17/2023 ; 2.00% interest ; Maturity Date 9/17/2024 – \$68,490.07

Total CD's for January \$68,490.07

List of disbursement paid for November:  
Check No

“	12895 Darrell Dencklau	28.88
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List of disbursement paid for January:  
Check No

“	12933 Lyn Adson Payroll (1/1/2024)	184.52
“	12934 Craig Larson Payroll (1/1/2024)	903.02
“	12935 Black Hills Energy	327.31
“	12936 Mid American Energy	361.49
“	12937 Sarah Geisinger Payroll (1/2/2024)	603.86
“	12938 Card Services	208.54
“	12939 Ag Source	97.75
“	12940 Badger Meter	80.99
“	12942 Craig Larson - Mileage	189.32
“	12943 Metering Technology & Solutions	294.89
“	12944 Mid American Energy (Streetlighting)	287.53
“	12945 Pederson Sanitation	1628.00
“	12946 Storey Kenworthy	671.48
“	12947 US Treasury	2646.31
“	12948 Webster Calhoun	269.79
“	12949 Webster County Sheriff	1300.00
“	12950 Sarah Geisinger Payroll (1/15/2024)	635.31
“	12951 Sarah Geisinger Payroll (1/29/2024)	603.86
“	Debit IPERS Withholding	695.92
“	Debit ACH Fee	11.60
“	Debit State Withholding	231.67
“	Debit Sales Tax	332.55
“	Debit Water Excise Tax	1727.33