

City of Vincent, Iowa 50594 Employment Application

Personal Information	<u>Date:</u> _____
<u>Name (Last, First, MI)</u> _____	
<u>Street address</u> _____	
<u>City, State, Zip</u> _____	
<u>Home phone number:</u> _____ () _____	
Are you prevented from lawfully becoming <u>Employed in this country because of Visa or Immigration Status?</u> <u>Yes:</u> <u>No:</u>	

Employment Desired	
<u>Position:</u> _____	<u>Date you can start</u> _____
	<u>Salary Desired:</u> _____
<u>Are you employed now?</u> _____ <u>if so, may we inquire of your present employer?</u> _____	
<u>Ever applied to this company before?</u> _____	
<u>Referred by:</u> _____	

Education	Name and location of school
Years	No. of
Graduate?	Did you
	Subjects
	Attended

<u>Grammar</u> _____	
<u>High School</u> _____	
<u>College</u> _____	
<u>Trade Business</u> _____	
<u>Correspondence</u> _____	
<u>School</u> _____	

General	
<u>Subject of Special study or research work:</u> _____	
<u>Special Skills:</u> _____	

<u>Activities: (Civil, Athletic, ect.)</u> _____	
Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members	
<u>U.S. Military</u>	<u>Present Membership in</u>
<u>Or Naval Service</u>	<u>National Guard or Reserves</u>
<u>Rank:</u>	

Former Employers (List below last three employees starting with last one first)

Date: Month Name and Address of Employer Salary Position Reason for Leaving
And Year

From
To

From
To

From
To

Which of these jobs did you like best?
What did you like most about this job?

References: Give the names of three persons not related to you, whom you have known at least one year.

Name Address Business Years Acquainted

1. _____

2. _____

3. _____

In case of
 Emergency

 notify
Name Address Phone No

"I certify that all the information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause and with or without notice. At any time by the company. I understand that no company representative other than the Vincent City Council and then only when in writing and signed by the Vincent City Council has any authority to enter into any agreement for employment for any specific period of time or to make any agreement contrary to the foregoing."

Date Signature

 DO NOT WRITE BELOW THIS LINE

Interviewed by: _____ Date: _____

Remarks: _____

Hired: yes No Position

Salary/Wage: _____ Date reporting to work _____

Approved: _____