

City of Vincent  
Council Proceedings  
Regular Meeting  
October 10th, 2022

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen and Michel Fransen present.  
Brian Mickelson and Donovan Adson, absent.

Public attendees: Larry Adams and Mark Adams entered the meeting at 6:15 pm.

Motion by John Fransen, second by Heath Miller to approve the agenda for October 10th, 2022.  
Heath Miller, John Fransen and Michel Fransen present. Brian Mickelson and Donovan Adson absent.  
All ayes, 0 nays, motion carried.

**Water / Sewer Report:**

Craig Larson for the month of September 2022. Craig Larson was absent at the meeting, Mayor Adson read the water / sewer report. 453.5 thousand gallons were pumped through the tower. The new endpoint communicators FINALLY came in, have installed all but 2 of them that needed replaced first. Will get to the rest in the next month. Have some mileage to turn in for some trips to Ellsworth for water samples and also will be turning in some hours for doing the change out of the endpoint communicators. 0.4098 million gallons were pushed out to the ponds. The ponds are looking good. The sheep are still there. May be doing draw downs next month.

Donovan Adson entered the meeting at 6:03 pm.

**Public Comments:** The new owner of the old locker has some inquiries to the city council and mayor about the property and city ordinances. Larry Adams did not make it to the meeting until later so moved on to the snow plow operator applications and will come back to this topic.  
The alley to the west of the locker, Larry was wondering if the city is going to keep it, how often is it used, how is it maintained? Mayor Adson did let him know there are alleyways in town that are not maintained but residents drive thru them and they are kept open for use. Council is going to allow him to use the alley but the city is not going to vacate or sell it. Larry can put down gravel and keep it maintained if he wishes per his discretion. The alley will be kept open for access. Larry is going to have his property surveyed so he is aware of property lines. The sidewalk is the property owners' responsibility for repair or replacing. Larry is wanting to replace one of the slabs that is out front of the building. Mayor Adson let him know he must get a permit to do any sidewalk work. Larry is wanting to reconnect water service to the property. Did suggest getting in touch with the water superintendent to get an idea of what is needed but the city does not do the actual work, we only install the meter. Larry asked about parcel lot 0422331008 being for sale. He is interested in purchasing the lot, the city clerk will post a notice and put on the agenda for the November 2022 council meeting. Larry has 2 vehicles that he is taking parts off of one and putting on the other. They are considered 'junk' as don't have current license. He asked about options and a time line to get this done. Mayor Adson advised of possible storage option in fort dodge or update the license/registration. Larry has a garage door ordered to put on the building so council advised to get the door installed so the truck can get put inside or the vehicle gets removed from the property by the next council meeting. Larry has a camper he uses, he asked if he can park it on the property. Council advised as long as the registration is up to date and it is not in 'junk' condition.

Mayor Adson fielded a concern about a white dog running around Vincent. The dog got rehomed after doing some investigating and receiving no response from an earlier post that the dog was missing from a residence in Fort Dodge.

Council needs to decide where on city property to put the flag pole from the old school.

**Snowplow Operator / Backup Operator:** The City Clerk rec'd applications for the position of snowplow operator. After discussion of the applications rec'd, motion by Michel Fransen, second by Heath Miller to approve Myles Askvig for lead snowplow operator and Kyle Anderson to be backup snowplow operator.

**Roll Call Vote:**

Ayes: Michel Fransen, Donovan Adson, John Fransen and Heath Miller

Nays: 0

Brian Mickelson absent

Mayor Adson will reach out to them and let them know of the decision.

Motion by John Fransen, second by Donovan Adson to adopt **RESOLUTION NUMBER: 2022-15**

**TO ASSIGN AN ADDRESS TO PARCEL LOTS 0422416004, 0422454001, 0422454002,  
0422452004, 0422452005**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VINCENT, IOWA, APPROVING  
THE FOLLOWING ADDRESSES FOR PARCEL LOTS LOCATED IN THE CITY OF  
VINCENT, IOWA:**

<b><u>LOT</u></b>	<b><u>ADDRESS</u></b>
0422416004	304 Marshall St Vincent, IA 50594
0422454001	301 S. School St Vincent, IA 50594
0422454002	303 S. School St Vincent, IA 50594
0422452004	302 S. School St Vincent, IA 50594
0422452005	304 S. School St Vincent, IA 50594

**Roll Call Vote:**

Ayes: Heath Miller, John Fransen, Donovan Adson and Michel Fransen.

Nays: 0

Brian Mickelson absent

PASSED & APPROVED this 10<sup>th</sup> day of October, 2022.

**CITY OF VINCENT, IOWA**

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Mayor

ATTEST:

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City Clerk

Motion by Donovan Adson, second by Michel Fransen to approve **RESOLUTION NO. 2022-16**

**ACCEPT AND APPROVE 2022 FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2022**

**WHEREAS**, the city clerk has prepared the 2022 Financial Report as required by the State of Iowa; and,

**WHEREAS**, the City Council has reviewed the 2022 Financial Report; and,

**WHEREAS**, it is recommended by the State of Iowa that the City Council approve the Financial Report before it is submitted to the State of Iowa

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Vincent Council hereby accepts and approves the 2022 Financial Report which the city clerk has published as required.

**PASSED, APPROVED AND ADOPTED** this 10th day of October, 2022, by the Vincent City Council.

**Roll Call Vote:**

Ayes: Heath Miller, Michel Fransen, Donovan Adson and John Fransen

Nays: 0

Brian Mickelson absent

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MAYOR

ATTEST:

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CITY CLERK

**City Tree Maintenance:** Mayor Adson contacted Kvale Tree Service. They should be here in Vincent this week (10/10/2022 to 10/14/2022) to do tree maintenance and removal. Mayor Adson rec'd an estimate for the projected work. Motion by Donovan Adson, second by John Fransen to approve the estimate as printed from Kvale Tree Service. Heath Miller, John Fransen, Donovan Adson and Michel Fransen present. Brian Mickelson absent. All ayes, 0 nays, motion carried.

Public attendees: Larry Adams and Mark Adams entered the meeting at 6:15 pm. To discuss public comments section about the meat locker property. (*back to public comments section*)

**Nuisance Abatement:** 300 Lawrence St – the owner(s) are not reachable for any inquiries on the property. The city clerk will submit unpaid mowing and utilities on the property to the IA Income Offset Program.

**105 N St Street:** The contractor Samayoa Builders will be beginning work on 10/13/2022. The city clerk has contacted Beisser Lumber to deliver the materials.

**Approve consent agenda:**

*Minutes of September 12<sup>th</sup>, 2022*

*Bill list(s)*

*Treasurer's Report*

Motion by John Fransen, second by Heath Miller to approve the consent agenda.  
Heath Miller, John Fransen, Donovan Adson, Michel Fransen present. Brian Mickelson absent.  
All ayes, 0 Nays; motion carried.

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**\*Reports\***

**Streets:** Councilmen Fransen asked about sidewalk snow removal, Mayor Adson will touch base with individuals in the community to see if there is any interest. If need be, the clerk can post for bidding to discuss at the November council meeting.

**Parks:** The parks committee will be doing picnic table repairs. The extra toys left at the park will be removed as vandalism has caused some of them to be broken.

**Waste Management:** The price of cardboard and plastic has gone down, 2 lots are available to the south and west of the landfill for purchase - they will be looking into purchasing them, looking into getting a new baler for the cardboard and etc., the DNR did an onsite inspection and it went well.

**Building Permit Committee:** permit #006 was submitted to the city clerk and was approved by the building permit committee.

**Fire:** Have a fire board meeting 10/12/2022.

**Community Hall:** Nothing to report.

**Mayor:** Met with Kvale Tree Service regarding work to be done on city trees, requested the approach for the concrete pad to be done using the overage from the original estimate at 105 N 1<sup>st</sup> St. Reached out to the contractor regarding the start time for the building - October 13<sup>th</sup>, 2022 is the projected start date. Fielded a concern on an abandoned vehicle, contacted the owner and established a timeline on moving it off the city street property. Reviewed open storage of unlicensed vehicles and suggested reviewing the city code of ordinances for future reference. Assisted Craig in scheduling a hall rental for a funeral luncheon; city office was closed due to vacation time scheduled.

**Clerk:** Submitted the Annual Street Finance Report, contacted Beisser Lumber to deliver materials for 105 N 1<sup>st</sup> St, sent resident at 1402 Vincent Ave a letter in response to their inquiry, contacted the owner of 104 W Arthur St to attend the October 2022 council meeting, contacted smitty's lawn and landscape to spray the back of the property at 106 N 1<sup>st</sup> St, notified the assessor's office of the addresses for the parcel lots in resolution 2022-15, sent the DOT our road inventory update, completed and posted the annual financial report, received a building permit from a resident, rec'd the second street signs ordered from IA Prison Industries, rec'd the new endpoint communicators, will be gone October 20-21 for the IMFOA conference.

Motion by John Fransen, second by Donovan Adson to adjourn the meeting at 7:00 pm.  
John Fransen, Donovan Adson, Heath Miller, Michel Fransen present. Brian Mickelson absent.  
All Ayes, 0 Nays; motion carried.

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Mayor

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City Clerk

**Posted: 10/14/2022**

General Funds 9-01-2022	486,123.64
Sep receipts	14,844.92
Sep disbursements	9,855.37
General Funds 9-30-2022	491,113.19
Community Hall 9-01-2022	-37,842.85
Sep receipts	453.07
Sep disbursements	277.97
Community Hall 9-30-2022	-37,667.75
Local Option Sales Tax water and sewer 9-01-2022	33,885.16
Sep receipts	4,330.30
Sep disbursements	10,000.00
Local Option Sales Tax water and sewer 9-30-2022	28,215.46

Local Option Sales Tax parks 9-01-2022	20,493.10
Sep receipts	0.00
Sep disbursements	0.00
Local Option Sales Tax parks 9-30-2022	20,493.10
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Road Use Tax Funds 9-01-2022	17,534.22
Sep receipts	1,475.61
Sep disbursements	303.79
Road Use Tax Funds 9-30-2022	18,706.04
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Water Utility Fund 9-01-2022	12,217.85
Sep receipts	2,805.73
Sep disbursements	1,002.42
Water Utility Fund 9-30-2022	14,021.16
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Sewer Utility Fund 9-01-2022	18,749.90
Sep receipts	1,729.09
Sep disbursements	769.53
Sewer Utility Fund 9-30-2022	19,709.46
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Storm Utility Fund 9-01-2022	9,993.98
Sep receipts	225.00
Sep disbursements	0.00
Storm Utility Fund 9-30-2022	10,218.98
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CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 67,808.64

Total CD's for September 67,808.64

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## List of disbursement paid for September:

## Check No

“	12555 Lyn Adson Payroll (9/1/2022)	184.52
“	12556 Craig Larson Payroll (9/1/2022)	834.36
“	12557 Black Hills Energy	116.22
“	12558 Mid American Energy	521.71
“	12559 Sarah Geisinger Payroll (9/12/2022)	557.31
“	12560 Kaleb Adson – Mowing	800.00
“	12561 Ag Source	207.25
“	12562 Donovan Adson – Mowing	845.00
“	12564 Mid American Energy (Streetlighting)	293.15
“	12565 Kris Miller – Mowing	230.00
“	12566 Modern Sound Engineering	20.95
“	12567 Moeller Furnace Co	202.50
“	12568 Nels Pederson Co	3679.35
“	12569 ODP Business Solutions	811.33
“	12570 Pederson Sanitation	964.00
“	12571 Smitty's Lawn & Landscape	347.88

“	12572 Webster Calhoun	275.29
“	12573 Webster County Treasurer	20.00
“	12574 Petty Cash	7.85
“	12575 Sarah Geisinger Payroll (9/26/2022)	575.52
“	Debit IPERS (Withholding)	567.99
“	Debit ACH Fee	21.90
	Transfer from LOST to General (Water Tower Painting)	10,000.00