

City of Vincent
Council Proceedings
Regular Meeting
October 11th, 2021

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, Corey Rutherford, Donovan Adson present.
John Fransen and Brian Mickelson absent

Public attendees: Kathy Hansel, Jeff Gallogly and Jean Gallogly

Motion by Heath Miller second by Donovan Adson to approve the agenda for October 11th, 2021.
Heath Miller, Corey Rutherford and Donovan Adson present.
Brian Mickelson and John Fransen absent
All ayes, 0 nays, motion carried.

Public Hearing: Selling of City Lots (0422331009 and 0422414004)

Mayor Lyn Adson proposed to open the public hearing. Motion by Corey Rutherford, second by Donovan Adson to open the public hearing for the selling of city properties; parcel numbers 0422331009 and 0422414004 at 6:01 pm. The City of Vincent received no written or oral comments from the public for the above properties for sale. Parcel 0422331009, which is located N of Kathy's Klassic Cuts. Currently the owner of Kathy's Klassic Cuts is interested in purchasing the lot from the city. After review of the property information and assessed value it was decided to allow the property to be sold. Parcel 0422414004, which is located to the west of the Gallogly residence. The Gallogly's have expressed an interest to purchase this lot from the city. After review of the property information and assessed value it was decided to allow the property to be sold. Upon verifying with the interested parties they decided to move forward with purchasing the lots. The city clerk or mayor will contact the city attorney in regards to the next steps in getting the properties transferred from the city. Mayor Lyn Adson proposed closing the public hearing. Motion by Donovan Adson, second by Corey Rutherford to close the public hearing for the selling of city property lots 0422331009 and 0422414004 at 6:14 pm.

Heath Miller, Donovan Adson and Corey Rutherford present

John Fransen and Brian Mickelson, absent

All ayes, 0 nays ; motion carried

Public Comments: 300 Lawrence St needs to mow their lawn, the city clerk will mail a letter to the owner.

Water / Sewer Report:

Craig Larson for the month of September 2021. 603.4 thousand gallons were pumped to the tower. The bid to Maguire Iron was sent, just waiting to hear back from them. Still working on the flag holders. I'll talk to Scott again on fixing the city park water fountain. Took a pre-draw down sample to Ellsworth last Monday. Waiting for results to start the draw downs. Chris Dencklau is still working on the depth devices for the lagoons. May have to make my own spacer for the water meter at the water plant.

John Fransen entered the meeting at 6:22 pm.

Annual Financial Report:

After review, the council approved the Annual Financial Report.

Motion by Donovan Adson, second by John Fransen to adopt **RESOLUTION NO. 2021-13**

ACCEPT AND APPROVE 2021 FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2021

WHEREAS, the city clerk has prepared the 2021 Financial Report as required by the State of Iowa; and,

WHEREAS, the City Council has reviewed the 2021 Financial Report; and,

WHEREAS, it is recommended by the State of Iowa that the City Council approve the Financial Report before it is submitted to the State of Iowa

NOW, THEREFORE, BE IT RESOLVED, that the City of Vincent Council hereby accepts and approves the 2021 Financial Report which the city clerk has published as required.

PASSED, APPROVED AND ADOPTED this 11th day of October, 2021, by the Vincent City Council.

Roll Call Vote:

Ayes: Heath Miller, Corey Rutherford, Donovan Adson, John Fransen

Nays: 0

Brian Mickelson Absent

MAYOR

ATTEST:

CITY CLERK

105 N 1st St: September 2021 Council meeting, it was decided to move the city recycle bin to this city owned lot. The process of getting the cement pad poured is in the works. Mayor Adson brought up about building a garage on this lot by the recycle bin for the city snow plow truck. This will be discussed for the upcoming budget year.

City Signs: Mayor Adson reached out to the IA DOT to see if there was any grant funding toward help in the purchase of a flashing beacon for the stop signs at the intersections by New Cooperative and the city park. Waiting to hear back from the DOT.

City Tree Trimming: Kvale Tree Trimming Service did come and do trim work and tree removal at the city park, ball diamond and around town at residents homes. Very pleased with the work they did.

Nuisance Abatement: 201 Arthur St. Mayor Adson contacted Darren Robinson for an update on the property. He sent the Mayor a report as follows: Part of the east side foundation is fixed, a contractor is supposed to come October 12th to see about doing the north front section and one other bad spot. Possibly as early as next week this could be done. Slate siding is off, half the siding materials are in the garage. Contacting a contractor to get the whole house wrapped up. Still have poison inside and out and sticky traps inside to monitor for any critters ; have seen no activity.

City Drainage Update: Dan from McClure Engineering should be coming to the November 8th, 2021 council meeting with the completed report from the drainage study.

School Street Addition Lots: Mayor Adson heard from the city attorney and the paperwork is 50% completed, should be done by the end of the week. The city has had some interest in the lots for sale.

City Clerk / Water Superintendent / snow plow operator: Employee reviews need to be done and discuss city clerk PTO.

City X'mas Decorations: No need to order new, need to purchase replacement bulbs.

LIHWAP: Upper Des Moines Opportunity offers this program to low income households in need of water utility assistance. You must qualify for this program by contacting Upper Des Moines Opportunity. Upper DSM has requested cities / towns fill out an agreement to be able to participate in case residents reach out to them for assistance. After discussion, the city clerk will fill out the agreement and send to them. Will also post notice at city hall and put notice in the November water bill.

Approve consent agenda:

Minutes of September 13th, 2021

Bill list(s)

Treasurer's Report

Motion by Donovan Adson, second by Heath Miller to approve the consent agenda.

Heath Miller, John Fransen, Donovan Adson and Corey Rutherford present. Brian Mickelson absent.

All ayes, 0 Nays; motion carried.

Reports

Streets: Looking into a new snow plow for the city & working on getting the snow plow ready for winter.

Parks: A baby swing needs fixed or replaced.

Waste Management: Tentatively have hired a person for landfill manager, short 3 recycling workers, had a DNR site visit which went well, have a 5 year replacement equipment plan and tonnage rate is up.

Fire: Fire board meeting Thursday, October 21st, 2021.

Community Hall: Nothing to report this month.

Mayor: Spoke with Kvale Tree Service regarding residential request on tree maintenance in the tree berm. Fielded a call from Kathy's Klassic Cuts regarding property line for parcel, contacted Webster County Engineers office regarding flashing red lights to install on stop signs; was referred to DOT traffic and safety website for a resource. Contacted Mike Johnson regarding insurance for new radar speed signs installed. Fielded an inquiry on the school street lots. Confirmed annexation documents were forwarded to the next tier in the process. Touched base with Crimmins Law Firm regarding legal description for the school street addition lots, attended webster county conference board meeting. Fielded a concern on the baby swing at the city park, contacted the contractor for the completion of the cement pad for the city recycling bin to be relocated. Fielded a question on if a building permit is required in order to raise the height of a garage, cement block base. Reached out to the director at NCIRSWA regarding progress on informational flyers for recycling to educate the public. Contacted owner of 201 Arthur St for update on property.

Clerk: Submitted the Street Financial Report, resent 102 N 4th St a building permit, mailed annexation paperwork to the secretary of state office, updated city billing software, posted the annual financial report, filed election paperwork with the county auditor office, posted beggar's nite notice, posted public hearing notice for city property disposal, posted renewal notice for the city NPDES permit, reached out to the census bureau for doing a voluntary survey, sent info to an interested party on the SS Lots, sent the contract to Maguire Iron to complete maintenance and fix the riser pipe insulation, will be out of the office October 21-22 and signed up for the budget workshop via zoom.

Motion by Heath Miller, second by Corey Rutherford to adjourn the meeting at 7:08 pm.
John Fransen, Donovan Adson, Heath Miller and Corey Rutherford present. Brian Mickelson absent.
All Ayes, 0 Nays; motion carried.

 City Clerk
Posted: 10/15/2021

General Funds 9-01-2021	482,790.47
Sep receipts	14,118.53
Sep disbursements	14,715.38
General Funds 9-30-20201	482,193.62

Community Hall 9-01-2021	-37,639.30
Sep receipts	39.36
Sep disbursements	234.12
Community Hall 9-30-2021	-37,834.06

Local Option Sales Tax water and sewer 9-01-2021	24,595.27
Sep receipts	1,882.89
Sep disbursements	10,000.00
Local Option Sales Tax water and sewer 9-30-2021	16,478.16

Local Option Sales Tax parks 9-01-2021	20,493.10
Sep receipts	0.00
Sep disbursements	0.00
Local Option Sales Tax parks 9-30-2021	20,493.10

Road Use Tax Funds 9-01-2021	13,580.88
Sep receipts	1,714.89
Sep disbursements	299.58
Road Use Tax Funds 9-30-2021	14,996.19

Water Utility Fund 9-01-2021	29,944.38
Sep receipts	1,825.55
Sep disbursements	973.90
Water Utility Fund 9-30-2021	30,796.03

Sewer Utility Fund 9-01-2021	20,333.05
Sep receipts	1,482.15
Sep disbursements	809.09
Sewer Utility Fund 9-30-2021	21,006.11

Storm Utility Fund 9-01-2021	7,285.98
Sep receipts	231.00
Sep disbursements	0.00
Storm Utility Fund 9-30-2021	7,516.98

CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 66,549.67

Total CD's for September 66,549.67

 List of Disbursements paid for September:

Check No

“	12253 Lyn Adson Payroll (9/1/2021)	184.52
“	12254 Craig Larson Payroll (9/1/2021)	852.46
“	12255 Black Hills Energy	113.33
“	12256 Mid American Energy	528.00
“	12257 Sarah Geisinger Payroll(9/13/2021)	523.85
“	12258 Donovan Adson Payroll (9/14/2021)	92.35
“	12259 Kaleb Adson Mowing	560.00
“	12260 Katelyn Adson Mowing	300.00
“	12261 Ag Source	86.00
“	12262 Jaden Armstead Mowing	180.00
“	12263 Badger Meter	76.54
“	12264 Central IA Distributing	140.50
“	12265 Crimmins & Kehm Law Firm	175.00
“	12266 IMFOA	175.00
“	12267 Mid American Energy (Streetlighting)	289.37
“	12268 Kris Miller Mowing	210.00
“	12269 Modern Sound Engineering	20.95
“	12270 Office Depot Inc	286.76
“	12271 Pederson Sanitation	964.00
“	12272 Radarsign	7,216.80
“	12273 Smitty's Lawn & Landscape	2,330.66
“	12274 The Messenger	29.40
“	12275 TMI Services	130.00
“	12276 Webster Calhoun	265.64
“	12278 Sarah Geisinger – Payroll (9/28/2021)	557.01
“	Debit IPERS (Withholding)	557.49
“	Debit ACH Monthly Fee	21.50
	Transfer from LOST to General (Water Tower Painting)	10,000.00